

**KIRKLAND LAKE CAMPUS BOOKLIST
POLICE FOUNDATIONS (A161) Year 1
WINTER 2019 Semester 2**

Course Code	Course Description	Textbook Title. -- Ed. -- (Date)	Author	ISBN	Price
CM2903	Communications II - Model A	Business Communication Essentials, 4th Canadian Edition Plus NEW MyBComm Lab with Pearson eText - Access Card Package 4/E, 2016, (STUDENTS ALREADY HAVE)	Bovee, Thill, Scribner, - Pearson Education Canada,	9780133948219	NIL
		OR Option 2- MyBCommlab with etext - valuepack access card for Business Communication Essentials, 4/E, (STUDENTS ALREADY HAVE)	Bovee, Thill, Scribner, - Pearson Education Canada,	9780133903966	NIL
PF1013	Provincial Offences	Provincial Offences, Essential Tools for Law Enforcement	Maher	9781772550979	\$115.00
PF2073	Behaviour And Drugs	Drugs, Behaviour and Modern Society, Pearson	Levinthal, C.	9780205968251	\$164.00
PF2143	Career Prep II	Canadian Police Officer Exams (W/Bnd-in Access) (STUDENTS ALREADY HAVE)		9780973515107	NIL
PF4063	Community Policing	Community Policing: Exploring Issues in Contemporary Policing	Nicola Sutton	9781552391105	\$114.25
PF4053	Politics & Public Administration	Canadian Political Structure and Public Administration, 5th Edition, Emond Montgomery Publications	Booth, Booth and Rowley	9781772552751	\$108.25
PF4073	Professional, Issues, Research & Ethics	Ethical Reasoning in Criminal Justice & Public Safety	Evans, David R.	9781552394755	\$116.00
PF4083	Fitness and Lifestyle IV	Fitness and Lifestyle Management for Law Enforcement, 5th Edition Toronto Emond Montgomery Publications) (STUDENTS ALREADY HAVE)	Nancy Wagner Wisotzki	9781552394731	\$121.50

NOTE:

- 1) **Books can be ordered from: www.foollett.com.** If you are having difficulty with your order, please contact the Bookstore by phone at: 705-235-7205 or by email at: 0924mqr@follett.com.
- 2) **Prices are subject to change WITHOUT notice.** Some books can be purchased new or used, or rented for the term.
Payment options: Credit Card, Cash/Debit (during Orientation)
- 3) **Do not remove shrink wrap nor write in your books** (all texts must be in original condition) until you have confirmed with your professor that these are the books required. **No refunds on opened software. Full refund up to 30 days past the semester's start date as long as textbooks are in their original condition and accompanied by the original receipt; any later purchases have a 14 day refund timeframe.**
Some professors may require additional books.
- 4) **There are no longer OSAP book credits.** Textbooks must be paid by the student, through the Bookstore.
Students sponsored through their band, or Second Career, may still request book credits.