



HAILEYBURY CAMPUS BOOKLIST

LAW CLERK - JAN. INTAKE - (B256W on-site /B258W dist.) Yr 1

(Semester 1) Winter 2019

As of Dec. 17, 2018

Course Code	Course Description	Textbook Title. -- Ed. -- (Date)	Author	ISBN	Price
LC1033	Legal Computing	Computer Applications for Law Clerks. (2017) Publisher: Asselin Group	Asselin, Barb	978-1548629908	\$ 133.00
LC2043	Family Law	Family Law: Practice and Procedure, 5th Edition (2018) EMP	Kurtz, JoAnn	978-1-77255-269-0	\$ 134.00
PL1053	Legal Communications	Communications for Legal Professionals. (2006) EMP	Wilkie, Helen and John Roberts	978-1552391396	\$ 118.50
		Legal Office Procedures 7th ed. (2017) OWL	Kamakaris, Tina	978-1896512563	\$ 171.00
		Legal Office Procedures: Workbook 7th ed. (2017) OWL	Kamakaris, Tina	978-1896512570	\$ 91.75
PL2053	Canadian Law	Introduction to Law in Canada (2014) EMP	Fairlie, John and Philip Sworden	978-1552393758	\$ 106.25
PL2063	Legal Ethics	Ethics & Professional Practice for Paralegals. 4th ed. (2017) EMP	Knight, S. Patricia	978-1-77255-266-9	\$ 134.00
SE6023	Conflict Management & Dispute Resolution	Conflict Survival Kit: Tools for Resolving Conflict at Work. 2nd ed. (2012)	Griffith, Daniel G. and Cliff Goodwin	978-0132741057	\$ 110.25

Approx. Total before taxes: \$ 998.75

NOTE:

- 1) **Books can be ordered from the Bookstore on campus, or through their website: www.foollett.com.** If you are having difficulty with your order, please contact the Bookstore by phone at: 705-672-3376 ext. 8826, or by email at: 3911mgr@fhcg.foollett.com.
- 2) **Prices are subject to change WITHOUT notice.** Some books can be purchased new or used, or rented for the term. **Payment options:** Credit Card (online/in-store), Cash/Debit (in-store), Money Orders (in-store), Certified Cheques (in-store).
- 3) **Do not remove shrink wrap nor write in your books** (all texts must be in original condition) until you have confirmed with your professor that these are the books required. **No refunds on opened software.** Some professors may require additional books.
- 4) Full refund up to 2 weeks after the start of semester; any later purchase(s) have a 2 day refund timeframe.
- 5) **There are no longer OSAP book credits, nor free shipping, available.** Textbook and shipping costs must be paid by the student, through the Bookstore. Students sponsored through their band, or Second Career, may still request book credits.