



HAILEYBURY CAMPUS BOOKLIST
LAW CLERK - (B256W, B258W) Year 1
Semester 2
FALL 2018, as of August 1, 2018

Course Code	Course Description	Title. -- Edition. -- (Date)	Author(s) / Editor(s)	ISBN	Price
LC1013	Law Office Management & Client Relations	Working in a Legal Environment. - 2nd Ed. (2011) Publisher: Emond	Collis, Diana	978-1552393871	\$ 125.75
		Soft Skills for the Workplace. (2018) Publisher: Goodheart-Willcox	Goodheart-Willcox	978-1631268267	\$ 58.00
LC1063	Introduction to Real Estate Law I	Residential Real Estate Transactions. -- 4th Ed. (2016) Publisher: Emond	Kurtz, JoAnne; Emmans, Joan; Blatt, Arlene; Wolf, Judith M.	978-1552396704	\$ 128.00
		Legal Office Procedures. - 7th Ed. (2017) Publisher: Owl	Kamakaris, Tina	978-1896512563	\$ 167.50
LC3043	Introduction to Corporate Procedures I	Corporate Law and Procedure (2016) Publisher: Emond	Patricia McCann-Smith, Tamra Alexander & Victoria Barney	978-1772550337	\$ 119.25
LC3083	Litigation Law	Civil Litigation.-- 3rd ed. -- (2014) Publisher: Emond	Olivo, Laurence M.; Kelly, Mary Ann	978-1552395578	\$ 131.25
		Legal Office Procedures. - 7th Ed. (2017) Publisher: Owl Same as above	Kamakaris, Tina	978-1896512563	\$ -
LC3093	Estate Law	Wills and Estates. -- 4th Ed. (2017) Publisher: Emond	Fazakas, Derek	978-1772552058	\$ 122.50
PH2103	Critical Thinking / Problem Solving	Becoming a critical thinker: a user friendly manual.-- 1st Canadian edition. -- (2009)	Diestler, Sherry and Colleen Mahy	978-0132061360	\$ 138.75

Approximate total before taxes: \$ 991.00

NOTE:

- 1) **Books can be ordered from the Bookstore on campus, or through their website: www.efollett.com.** If you are having difficulty with your order, please contact the Bookstore by phone at: 705-672-3376 ext. 8826, or by email at: 3911mgr@fhcg.follett.com.
- 2) **Prices are subject to change WITHOUT notice.** Some books can be purchased new or used, or rented for the term. **Payment options:** Credit Card (online/in-store), Cash/Debit (in-store), Money Orders (in-store), Certified Cheques (in-store).
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- 5) **There are no longer OSAP book credits, nor free shipping, available.** Textbook and shipping costs must be paid by the student, through the Bookstore. Students sponsored through their band, or Second Career, may still request book credits.