



NORTHERN COLLEGE

BOARD OF GOVERNORS MEETING NO. 425

GENERAL SESSION

Tuesday, June 14, 2016
1:00 p.m.

Timmins Campus
Videoconference

PRESENT:

Board: G. Kemp (Chair)
A. Spacek (First Vice-Chair)
R. Foy (Second Vice-Chair)
G. Pirie (Governor at Large)
F. Gibbons (President)
A. Rondeau
C. LeClerc
B. Allan
M. Miller
P. McConnell
S. Munroe
D. Seary
C. Shih
J. Carbonneau
L. Kozak

Staff: P. Fortier, Executive Assistant, Office of the President and Board of Governors
M. Baker, V.P., Finance, Administration & Indigenous Services
A. Penner, V.P. Academic & Student Success
C. Heavens, Executive Director, Community, Business Development
& Employment Services

Regrets: D. Rizzuto
G. Waghorn

1. OPENING PROCEDURES

(a) CALL TO ORDER

Chair Kemp called the meeting to order at 1:00 p.m.

(b) CHAIR'S REMARKS

Chair George Kemp welcomed everyone to the Timmins Campus and thanked Governor Carbonneau and Ms. Mireille Walsh for the Nursing Simulation demonstration earlier today. The Chair also thanked V.P. Baker and Ms. Kathy Gagain for the information provided on Indigenous artifacts. The Chair also expressed thanks on behalf of the Board to Ms. Shannon

Arsenault for introducing members to the Entrepreneurship/Maker-Space located in the Learning Resource Centre. Chair Kemp shared a Traditional Territory Acknowledgement.

2. AGENDA

(a) MODIFICATIONS/ADDITIONS/DELETIONS

There were no additions to the agenda.

(b) ADOPTION

Moved by: A. Rondeau	Motion
Seconded by: S. Munroe	45-06-16
THAT the agenda for the Meeting No. 425 of the Board of Governors of Northern College of Applied Arts & Technology dated June 14, 2016 be adopted as presented.	
	Carried

3. CONFLICT OF INTEREST – DECLARATIONS

The Chair called for disclosures of actual, potential, or perceived conflict of interest. Governors Al Spacek and Rock Foy declared a conflict with item 3(c) Applications to the Federal Infrastructure Funding Program. Governor Foy also declared a conflict with item 7(d) Appointments to Program Advisory Committees. Chair Kemp declared a conflict with item 6(i) Affirm College Legal Representation.

4. BUSINESS ARISING

(a) LEADERS OF TOMORROW CAMPAIGN UPDATE

President Gibbons indicated we are at 80% of our goal to raise \$250K. The President stated we are hopeful we will have reached our target and formally wrapped up the campaign by early July. In the first phase, our corporate campaign raised \$130K; through a staff/alumni appeal and other donations an additional \$64K was raised. Our recent public appeal resulted in another \$2400 being raised and the merchant checkout projects are ongoing with good collaboration from grocery stores in the region, with Dailey's Independent in Timmins raising \$1800. Larabie's Independent in Kapuskasing will launch their campaign with a media kick-off this Friday and proceeds from this campaign will be shared equally with College Boreal. Governor Spacek will participate in the media kick-off and he has also secured additional donations from businesses totaling approximately \$8500. Our Foundation Office is exploring other ideas for continuing to raise funds for bursaries after our Leaders of Tomorrow campaign concludes.

(b) SECONDARY SCHOOL ADVISORY COMMITTEE UPDATE

The President reported on behalf of the ad-hoc committee which was convened as a result of our Board goal to develop stronger relationships with school boards in our region. Thanks to outreach by Chair Kemp, we have been invited by DSB-ONE to make a presentation to their Board of Trustees at their meeting on June 21st. The President will be joined by Chair Kemp and college staff in presenting our 2016-2020 Strategic Plan, and to engage in dialogue about collaboration.

Governor Foy reported on his attempts to contact Ms. Lorraine Presley, Director of Education for the French Catholic School Board and awaits a response from Mr. Richard Loiselle.

(c) APPLICATIONS TO THE FEDERAL STRATEGIC INVESTMENT FUND

Having declared conflict, Governors Spacek and Foy did not participate in the discussion.

President Gibbons reminded the Board about our three submissions to the Federal investment fund being the Integrated Emergency Services Complex (IESC) in Timmins; campus expansion project in Haileybury; and deferred maintenance work at all campuses. The Provincial and Federal governments are in close liaison with one another and our IESC application is on a priority list, strengthened by the province's commitment of \$5.5M to the project. Federal announcements are expected to begin by end of June.

5. STANDING ITEMS

(a) APPROVAL OF GENERAL SESSION MINUTES NO. 424
(Meeting held May 10, 2016)

Moved by: A. Spacek	Motion
Seconded by: P. McConnell	46-06-16
THAT the minutes of Meeting No. 424 dated May 10, 2016 be adopted as presented.	Carried

Motions from the Committee of the Whole minutes of Meeting No. 424, dated May 10, 2016 follow.

<i>Moved by: J. Carbonneau</i>	<i>Motion</i>
<i>Seconded by: P. McConnell</i>	<i>38-05-16</i>
<i>THAT the Committee of the Whole Agenda No. 424 dated May 10, 2016 be adopted as presented.</i>	<i>Carried</i>

<i>Moved by: C. Shih</i>	<i>Motion</i>
<i>Seconded by: A. Spacek</i>	<i>39-05-16</i>
<i>THAT the Committee of the Whole Minutes No. 423 dated March 9, 2016 be approved as presented.</i>	
<i>AND THAT motions 24-03-16 to 27-03-16 be recorded in the General Session of the minutes.</i>	<i>Carried</i>

<i>Moved by: R. Foy</i>	<i>Motion</i>
<i>Seconded by: P. McConnell</i>	<i>40-05-16</i>
<i>THAT the Board of Governors receive minutes of the Board Executive Committee meetings held February 16, 2016 and March 18, 2016.</i>	<i>Carried</i>

Moved by: B. Allan Motion
Seconded by: R. Foy 41-05-16
*THAT the Board of Governors receive the minutes of the Board Secondary School
Advisory Committee meeting held February 5, 2016.* Carried

Moved by: G. Waghorn Motion
Seconded by: C. LeClerc 42-05-16
*THAT the Board of Governors approve a lease agreement with the Moose Cree
Education Authority for facilities located at the Chief Munroe Linklater Memorial
Education Centre in Moose Factory, effective January 1, 2016 until December 31, 2022*
Carried

Moved by: C. LeClerc Motion
Seconded by: D. Rizzuto 43-05-16
*THAT the Board of Governors approve holding the 2016 Annual Board Planning Retreat
at the Days Inn and Conference Centre and that the proposed retreat program be
finalized.* Carried

Moved by: P. McConnell Motion
Seconded by: D. Rizzuto 44-05-16
THAT the meeting be adjourned. Carried

(b) FINANCE REPORT FOR THE PERIOD ENDED MAY 31, 2016

V.P. Baker presented the finance report for the period ended May 31, 2016 and reviewed changes in our statement of operations over the 2-month period, resulting in an increase in the projected surplus to \$54,917.

6. NEW BUSINESS

(a) APPROVAL OF 2015-2016 DRAFT AUDITED FINANCIAL STATEMENTS

Vice-President Baker presented the draft audited financial statements which reflect a surplus of \$12,686 at the end of the fiscal year. The V.P. reviewed the Statement of Financial Position, the Statement of Operations and the Statement of Remeasurement Gains and Losses.

Moved by: A. Spacek Motion
Seconded by: P. McConnell 47-06-16
*THAT the Board of Governors approve the 2015-2016 Audited Financial Statements for
presentation to the Ministry of Advanced Education and Skills Development.*
Carried

(b) APPROVAL OF 2015-2016 DRAFT ANNUAL REPORT

The President introduced the annual report and was very pleased to share that all initiatives had been met with the exception of one, which was not feasible — and this within budgetary constraints. He was joined by the executive team in presenting some of the year’s achievements.

V.P. Audrey Penner described how we improved access by supporting academic upgrading with web conferencing; by adding smart technology to classrooms; by securing permanent LBS programming in Attawapiskat; and establishing collaboration with sister institutions in the North. We also contributed to our signature program area by developing new graduate certificate programs and expanding our marketing with Tim’s TV video clips. Finally, the college will be hosting a Program Advisory Committee Conference this fall.

Executive Director Christine Heavens shared some of the initiatives that contributed to improving our Northern Experience including aligning branding across college operations. We developed new partnerships and an international strategic plan for our off-shore and on-shore partners. We also continued to work towards a collaborative programming model for the 6 northern colleges. A highlight of enhancing student life was the introduction of our new Week of Welcome orientation program.

V.P. Mike Baker spoke about initiatives achieved under our Indigenous Perspectives strategic direction, specifically, how we are incorporating Indigenous learnings from the Truth & Reconciliation report in programs. An Indigenous working group is now in place to support our implementation of the 7 principles of the Indigenous Protocol we signed with CiCan. Pathway planning and developing an Indigenous-focused Prior Learning Assessment Recognition Tool will help our students achieve their postsecondary goals. We also implemented new ways of reaching our Indigenous learners through Facebook and have developed signage for our renamed Access Centres. Hosting the 2016 Great Moon Gathering helped raise the college’s profile and the college looks forward to hosting the 2017 GMG next spring.

President Gibbons apprised the Board about controversy that exists in the province around public/private college partnerships. Our mid-shore partnership with PURES has been very successful and we are very diligent in ensuring the integrity and quality of our programs. V.P. Penner works closely with our partner and will be in Toronto next week for another quality assurance visit.

Moved by: R. Foy
Seconded by: B. Allan

Motion
48-06-16

THAT the Board of Governors approve the 2015-2016 College Annual Report and that this document be taken forward to the Ministry of Advanced Education and Skills Development and posted to the college website, as required.

Carried

The Board thanked the team for the presentation and congratulated the college for their achievements. Following the report, a portion of a celebration video to mark the conclusion of our 2013-2016 Strategic Plan was presented. This celebration video was presented at all campus Employee Recognition Events and will also be used for promotional purposes in the future.

(c) GOVERNOR APPOINTMENT

Moved by: L. Kozak Motion
Seconded by: S. Munroe 49-06-16
THAT the Board of Governors of Northern College appoint Ms. Dorothy Larkman to the Board of Governors for a 3-year term, effective September 1, 2016 and expiring August 31, 2019. Carried

(d) PROGRAM APPROVALS

Two graduate certificate programs were presented for approval.

(i) Nursing Management & Leadership Ontario College Graduate Certificate

Moved by: R. Foy Motion
Seconded by: P. McConnell 50-06-16
THAT the Board of Governors approve the Nursing Management and Leadership Ontario College Graduate Certificate for submission to the Credential Validation Service and to the Ministry of Advanced Education and Skills Development for funding, pending market research. Carried

(ii) Supply Chain Management Ontario College Graduate Certificate

Moved by: L. Kozak Motion
Seconded by: D. Seary 51-06-16
THAT the the Board of Governors approve the Supply Chain Management Ontario College Graduate Certificate for submission to the Credential Validation Service and to the Ministry of Advanced Education and Skills Development for funding, pending market research. Carried

(e) APPROVAL FOR CUSTODIAL SERVICES – TIMMINS CAMPUS

Per Broader Public Sector requirements, request for proposal and evaluation processes were completed and a recommendation for a custodial service provider is being presented.

Moved by: P. McConnell Motion
Seconded by: J. Carbonneau 52-06-16
THAT the Board of Governors approve a contract with Reliable Cleaning Service as provider for Custodial Services in Timmins, for a five (5) year period starting September 1, 2016 and ending August 31, 2021. Carried

(f) NORTHERN COLLEGE PERFORMANCE DASHBOARD - JUNE

President Gibbons introduced the third dashboard prepared for the Board and invited Vice-Presidents Audrey Penner and Mike Baker to present key faculty, student and financial measures.

(g) 2015-16 KEY PERFORMANCE INDICATORS RESULTS

V.P. Audrey Penner presented the 2015-16 KPI results received from the Ministry recently. The college is very pleased with improved satisfaction at all levels and that we now meet or exceed provincial averages in four categories; it is our goal to meet the provincial average in all five areas by 2018. Governor Miller asked about response rates; subsequent to the meeting, V.P. Penner forwarded the response indicating 46.9% of graduates responded to the provincially administered survey.

(h) MONITORING REPORTS

President Gibbons was joined by V.P. Baker and V.P. Penner to present monitoring reports including:

- (i) Partnerships and Collaborative Initiatives
- (ii) Compliance Report: Policy D-4 Program Advisory Committees
- (iii) Compliance Report: Executive Limitations Policies
- (iv) College Investments Report
- (v) College Signing Authority

Moved by: C. LeClerc Motion
Seconded by: C. Shih 53-06-16
THAT the Board of Governors has received Executive Limitations Compliance Reports, as required. Carried

(i) AFFIRM COLLEGE LEGAL REPRESENTATION

Chair George Kemp declared a conflict with this item. Governor Spacek assumed the Chair.

Moved by: G. Pirie Motion
Seconded by: R. Foy 54-06-16
THAT the Board of Governors re-affirm the appointment of the following solicitors for the fiscal year 2016-2017:
The firm of Evans, Bragnolo & Sullivan for property and other matters in Timmins and Moosonee;
The firm of Hicks, Morley, Hamilton, Stewart & Storie for Labour Relations/Arbitration;
AND THAT solicitors for Kirkland Lake and Haileybury be appointed as required in these areas. Carried

Governor Kemp resumed his role as Chair.

(j) DRAFT 2016-2017 BOARD MEETING SCHEDULE

Moved by: S. Munroe Motion
Seconded by: D. Seary 55-06-16
THAT the Board of Governors approve the 2016-2017 Board meeting schedule as presented. Carried

(k) 2016 SUMMER RECESS

Moved by: J. Carbonneau

Motion

Seconded by: B. Allan

56-06-16

THAT the Board of Governors declare a summer recess for the months of July and August 2016;

AND THAT the Executive Committee be empowered to act on behalf of the Board of Governors during such recess;

AND THAT the Executive Committee call a Special Meeting, if required, by the matter under consideration.

Carried

7. ROUTINE ITEMS

(a) CORRESPONDENCE

As provided in the Board package.

(b) NORTHERN COLLEGE INDIGENOUS COUNCIL ON EDUCATION

Governor Miller shared that the last NCICE meeting was held on April 22nd prior to the Annual Powwow, which was held on April 23-24. The Powwow was well-attended and received great community support. At the NCICE meeting, Ms. Dorothy Larkman was elected as new Chair and Mr. Miller indicated he will continue as a member of NCICE. A vacancy from Matawa Tribal Council remains unfilled and will be addressed at the next meeting. Later this summer, the third offering of Lightning Trail Summer Camp will take place. In closing, Governor Miller thanked everyone for their support over his past 6 years on the Board and he looks forward to continuing to work with the Board through Ms. Larkman. The President and Chair Kemp presented Governor Miller with a small token of appreciation for his time and contribution as a Board member.

Chair Kemp also recognized that Governor Catherine LeClerc was completing her 3-year term and not returning for a second term. Ms. LeClerc was presented with a gift on June 8th, during the Kirkland Lake Campus Employee Recognition Event, which she attended as a representative of the Board of Governors.

This also represents Governor Charles Shih's last meeting. The Chair thanked him for his contribution and arrangements will be made to forward his gift to him.

(c) PRESIDENT'S REPORT

The President's Report is provided in the Board package. The President apprised the Board about the funding formula review for universities and colleges currently underway. To this point in time, the Ministry has conducted surveys and focus groups and provincial consultations have been conducted with several stakeholder groups. The Committee of Presidents has engaged a committee comprised of past Presidents, VPs Finance, VPs Student Services and HR from the college system to provide their best thoughts on an equitable funding formula for colleges. Colleges Ontario has received the report and invited further input and is preparing to make a presentation to the provincial government on behalf of the 24 colleges. President Gibbons

explained the principles of the proposed corridor funding model for colleges. The Ministry's objective is not to regionalize or amalgamate colleges. Our Assistant Deputy Minister indicated during his visit at our Timmins campus yesterday that there is a clear recognition for small, northern and rural colleges. The new formula would only be implemented for fiscal 2017-2018. President Gibbons is pleased with the direction the funding formula review is taking, and with our newly appointed Minister, Ms. Deb Matthews and what she will bring to our ministry.

(d) PROGRAM ADVISORY COMMITTEE APPOINTMENTS

Having declared a conflict, Governor Rock Foy did not participate in the vote.

Moved by: L. Kozak	Motion
Seconded by: P. McConnell	57-06-16
THAT the Board of Governors appoint Ms. Carol Halt and Mr. Trevor Morden to the Health Sciences program advisory committee.	Carried.

(e) ADVISORY COMMITTEE MEETING SCHEDULE

As provided in the Board package.

(f) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES

Governor Rock Foy attended the Health Sciences Committee meeting on May 11th. He noted many good things happening in nursing programs, including our students' success with NPLEX exams, the Indigenous placement elective in the BScN program, and the higher than provincial average testing results for our Practical Nursing students. The college will follow up with a news release on the success of our students with certification exams.

Governor Foy brought forward a request for the Board of Governors to prepare a letter of support addressed to Laurentian University, for the continuation of the Summer Externship program.

Moved by: A. Spacek	Motion
Seconded by: P. McConnell	58-06-16
THAT the Board of Governors send a letter of support to Laurentian University to continue the Summer Externship program for 2017.	Carried

Governor Spacek recommended that the letter to Laurentian be copied to the Federation of Northern Ontario Municipalities.

(g) BOARD MEMBER COMMUNITY-RELATED UPDATES

Governor Charles Shih commented he often sees Study North commercials on TV and that the commercials are well done.

(h) BOARD OF GOVERNORS WORK PLAN

As provided in the Board package.

(i) 2015-2016 BOARD GOALS

As provided in the Board package.

(j) FUTURE AGENDA ITEMS

Noted.

(k) NEXT MEETING:

Thursday, September 15, 2016 – Full Day Board Retreat
Days Inn and Conference Centre, Timmins

Friday, September 16, 2016 – Board Meeting
Timmins Campus
8:30 a.m. Breakfast provided
9:00 a.m. General Session, followed by Committee of the Whole

8. INFORMATION REPORT

As provided in the Board package.

9. PROPOSED MOTIONS

As recorded in the minutes.

10. RECESS / MOVE TO COMMITTEE OF THE WHOLE

Moved by: G. Pirie

Seconded by: R. Foy

THAT the Board of Governors take a 5 minute recess and move into Committee of the Whole.

Motion

59-06-16

Carried

Time noted at 3:05 p.m.

P. Fortier,
Executive Assistant to the Board