



**NORTHERN COLLEGE
BOARD OF GOVERNORS MEETING NO. 430
GENERAL SESSION**

Tuesday, May 9, 2017
1:00 p.m.

Kirkland Lake Boardroom A102
Video and Teleconference

PRESENT:

Board:

G. Kemp (Chair)
A.Spacek (First Vice-Chair)
R. Foy (Second Vice-Chair)
G. Pirie (Governor at Large)
F. Gibbons (President)
J. Carbonneau
L. Kozak
B. Allan
D. Walsh
P. McConnell
D. Rizzuto
W. Church
S. Munroe

Staff:

P. Fortier, Executive Assistant, Office of the President and Board of Governors
A. Penner, V.P. Academic & Student Success
M. Baker, V.P., Finance, Administration & Indigenous Services
L. Berthiaume, Executive Director, Student Services, Institutional Research & Registrar
C. Heavens, Executive Director, Community, Business Development and Employment Services

Regrets:

D. Seary
A. Rondeau
G. Waghorn
D. Larkman

1. OPENING PROCEDURES

(a) CALL TO ORDER

Chair Kemp called the meeting to order at 1:02 p.m.

(b) CHAIR'S REMARKS

Chair Kemp welcomed everyone to the Kirkland Lake Campus. A Traditional Territory Acknowledgement was shared.

2. AGENDA

(a) MODIFICATIONS/ADDITIONS/DELETIONS

There were no modifications to the agenda.

(b) ADOPTION

Moved by: D. Rizzuto

Seconded by: R. Foy

THAT the agenda for the Meeting No. 430 of the Board of Governors of Northern College of Applied Arts & Technology dated May 9, 2017 be adopted as presented.

Motion

29-05-17

Carried

3. CONFLICT OF INTEREST – DECLARATIONS

The Chair called for disclosures of actual, potential, or perceived conflict of interest. None were expressed.

4. BUSINESS ARISING FROM PREVIOUS MEETING

(a) Investment Growth Report

Mr. Baker reported on the college's investment growth as at February 2017. Since inception of the fund in May 2014, growth due to TD participation is \$680K with a total value of \$5.9M.

(b) Attendance at 2017 Graduation and Awards Ceremonies

A Board representative is required for the May 26th graduation at the Timmins Campus. Governor Rizzuto will confirm his availability; and if not, Governor Kozak is available to participate. Chair Kemp thanked all of the governors for representing the Board at various upcoming events.

5. STANDING ITEMS

(a) APPROVAL OF GENERAL SESSION MINUTES NO. 429

(Meeting Held March 22, 2017)

Moved by: D. Walsh

Seconded by: B. Allan

THAT the minutes of Meeting No. 429 held March 22, 2017 be adopted as presented.

Motion

30-05-17

Carried

Motions from the Committee of the Whole minutes of Meeting No. 429, dated March 22, 2017 follow.

Moved by: R. Foy *Motion*
Seconded by: J. Carbonneau *24-03-17*
THAT the Committee of the Whole Agenda No. 429 dated March 22, 2017 be adopted as amended. *Carried*

Moved by: J. Carbonneau *Motion*
Seconded by: P. McConnell *25-03-17*
THAT the Committee of the Whole Minutes No. 428 dated January 10, 2017 be approved as presented;
AND THAT motions 12-01-17 to 16-01-17 be recorded in the General Session of the minutes. *Carried*

Moved by: R. Foy *Motion*
Seconded by: G. Pirie *26-03-17*
THAT the Board of Governors receive minutes of Board Executive Committee meetings dated December 6, 2016 and December 16, 2016; and Board Policy Review Committee minutes dated November 28, 2016. *Carried*

Moved by: P. McConnell *Motion*
Seconded by: G. Pirie *27-03-17*
THAT the Board of Governors of the Northern College of Applied Arts and Technology approve the Development Agreement and Lease with the City of Timmins for premises in the Integrated Emergency Services Complex, Timmins Campus, for a lump sum payment of \$2M and a nominal annual rent amount of \$2 per year, for 99 years, effective as of the date of "Substantial Completion" of the project, substantially in the forms presented. *Carried*

Moved by: J. Carbonneau *Motion*
Seconded by: R. Foy *28-03-17*
THAT the meeting be adjourned. *Carried*

(b) FINANCE REPORT: VERBAL REPORT ON 2016-17 FISCAL

V.P. Baker updated the Board on the financial status of the college as at March 31, 2017. Auditors conducted their audit last week and we anticipate that a final year-end surplus of \$2.6M will be confirmed. Mr. Baker gave credit to budget holders and managers for their diligence and noted the impact of our partnership with PURES in achieving this result. The draft audited financial statements will be presented to the Board for approval on June 13.

6. NEW BUSINESS

(a) APPROVAL OF THE 2017-18 BUSINESS PLAN AND BUDGET

President Gibbons provided context around the preparation of our second Business Plan governed by the 2017-2020 Strategic Plan. This draft plan was prepared taking into consideration decreases in domestic (direct-entry) enrolment, mitigated by increases in offshore, mid-shore and on-shore enrolment. Another impactful change will be the move to the new corridor funding model which should provide funding stability as long as our enrolment remains within the corridor. In contrast to previous business plans, we are now in a position to invest into our programs, equipment and infrastructure. Northern Training Division is also poised to have another successful year with increased activity. The 2017-18 Business Plan augments day-to-day operations with new initiatives to move us towards achieving our college Vision and Mission.

The President invited the Senior Management Team to highlight proposed initiatives in the plan. Ms. Christine Heavens highlighted initiatives under Accessibility; Dr. Audrey Penner described initiatives under Signature Programs; Ms. Lynn Berthiaume reviewed Northern Experience initiatives; and V.P. Baker reviewed Indigenous Perspectives initiatives and conducted a detailed review of the 2017-18 Projected Budget.

Moved by: A. Spacek Motion
Seconded by: L. Kozak 31-05-17

WHEREAS the Board of Governors of the Northern College of Applied Arts and Technology has a duty to ensure that the College is operated in a fiscally sound manner; AND THAT the Board has reviewed and supports the operational outcomes in the 2017-2018 Business Plan;

THEREFORE be it resolved that the Board of Governors approves the 2017-2018 Business Plan and the 2017-2018 projected budget, as presented;

AND FURTHER THAT the approved budget be submitted to the Ministry in the required College Financial Information System (CFIS) format and that the Business Plan be taken forward to the Ministry of Advanced Education and Skills Development and posted to the college website, as required. Carried

(b) APPOINTMENT OF OFFICERS

Officers are appointed each year, per Board By-Law No. 1. The Secretary and Treasurer are not governors and must also be appointed as officers. Officers' terms are effective September 1st.

Moved by: R. Foy 32-05-17
Seconded by: D. Rizzuto

THAT the following positions be appointed as officers of the corporation for 2017-18:

President
Executive Assistant to the Board/Secretary
Vice President, Finance, Administration & Indigenous Services/Treasurer
Vice President, Academic and Student Success

Carried

(c) ELECTION OF 2017-2018 BOARD EXECUTIVE

President Gibbons assisted with the election process and invited nominations for the first of the four elected Board Executive positions.

Governor Rock Foy nominated Governor Al Spacek for the position of Chair.
Governor George Pirie seconded the nomination.
Governor Spacek accepted the nomination.
The President put out two more calls for any further nominations.
As there were no further nominations, nominations were closed.
The Board congratulated Governor Spacek.

Governor Bill Allan nominated Governor Rock Foy for the position of First Vice-Chair.
Governor Domenic Rizzuto seconded the nomination.
Governor Foy accepted the nomination.
The President put out two more calls for any further nominations and nominations were closed.
The Board congratulated Governor Foy.

Governor Al Spacek nominated Governor George Pirie for the position of Second Vice-Chair.
Governor Rock Foy seconded the nomination.
Governor Pirie accepted the nomination.
The President put out two more calls for any further nominations and there being none, nominations were closed.
The Board congratulated Governor Pirie.

Governor Domenic Rizzuto nominated Governor Lois Kozak for the position of Governor at Large.
Governor Al Spacek seconded the nomination.
Governor Kozak accepted the nomination.
The President put out two more calls for any further nominations and nominations were closed.
The Board congratulated Governor Kozak.

Moved by: D. Walsh

33-05-17

Seconded by: P. McConnell

THAT the Board of Governors approve the appointment of:

Chair – Al Spacek

First Vice-Chair – Rock Foy

Second Vice-Chair – George Pirie

Governor at Large – Lois Kozak

to the Executive Committee of the Board, effective September 1, 2017 for a one-year period.

Carried

(d) APPROVAL FOR BOARD POLICIES

Moved by: D. Rizzuto Motion
Seconded by: L. Kozak 34-05-17
THAT the Board of Governors approve the following policies, as presented:
B-2 Governance and Accountability
C-3 Selecting a New President
D-5 Signing Authority
D-8 Purchasing Carried

(e) APPROVAL FOR CONTRACT OF \$100K – AGLU CONSULTING & TRAINING

Moved by: B. Allan Motion
Seconded by: R. Foy 35-05-17
THAT the Board of Governors approve a contract with Aglu Consulting & Training from April 1, 2017 to March 31, 2018, for a maximum value not to exceed \$ 250,000.
Carried

(f) STRATEGIC MANDATE AGREEMENT DRAFT #1

As committed to the Board at the January meeting, a first draft of the Strategic Mandate Agreement is being provided for feedback/input from members. The President indicated this first draft has also been shared with the Ministry. College staff has been invited to provide input to the SMA through our Blackboard platform. The President touched on a few items in the SMA including new aspirations and invited Dr. Penner to comment on other areas. Members may forward any comments directly to Pierrette. We expect to bring a final draft for approval at the June 13 Board meeting.

(g) APPROVAL FOR PROGRAM CANCELLATION

The President provided information on the proposed program cancellation.

Moved by: D. Rizzuto Motion
Seconded by: D. Walsh 36-05-17
THAT the Board of Governors approve the cancellation of the Paralegal Ontario Graduate Certificate program. Carried

7. ROUTINE ITEMS

(a) CORRESPONDENCE

As provided in the Board package

(b) NORTHERN COLLEGE INDIGENOUS COUNCIL ON EDUCATION

V.P. Baker informed the Board that the Indigenous Council has established a sub-committee to look into holding an Elders Conference. In addition, our Indigenous Working Group along with college staff is developing a customized Indigenous awareness training program for use in staff recruitment and to raise Indigenous awareness. Thirdly, NCICE has done research and is reviewing territorial acknowledgements and a recommendation is expected to be presented at the June NCICE meeting. In closing, Mr. Baker was pleased to share that our annual Powwow held April 22-23 was a huge success once again, with a record number of dancers and drummers.

(c) PRESIDENT'S REPORT

The President's Report is provided in the Board package.

(d) PROGRAM ADVISORY COMMITTEE APPOINTMENTS

The following appointments were proposed:

Police Foundations: Ms. Jennifer Landry

Pre-Service Firefighter: Mr. Robert Adair

Welding Engineering Technology: Mr. Tony Matergio and Mr. Mahmoud Lotfi.

Moved by: R. Foy

Motion

Seconded by: A. Spacek

37-05-17

THAT the Board of Governors approve appointments to Program Advisory Committees as presented.

Carried

(e) ADVISORY COMMITTEE MEETING SCHEDULE

As provided in the Board package.

(f) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES

Governor Rizzuto attended the April 10, 2017 Electrical Engineering Technology Program Advisory Committee meeting. Governor Rizzuto supports the business plan initiative to review the effectiveness of PACs.

(g) BOARD MEMBER COMMUNITY-RELATED UPDATES

Noted.

(h) 2016-2017 BOARD OF GOVERNORS WORK PLAN

The Board Work Plan is provided in the Board package.

**(i) 2016-2017 BOARD GOALS AND VERBAL UPDATE FROM BOARD
ENGAGING STAKEHOLDERS COMMUNITY CONNECT SESSIONS**

Chair Kemp reviewed our Board goals. Three Community Connect sessions were held as follows: Timmins-March 20; Haileybury-April 5; and Kirkland Lake-April 20. Governors Rizzuto, Walsh and Kozak reported that although attendance was low at each of the community events, valuable feedback was obtained and the sessions were very worthwhile. The “as-heard” report has been received and the next step on this goal will consist of convening a committee meeting to review the information.

(j) FUTURE AGENDA ITEMS

Noted.

- (k) NEXT MEETING:** Tuesday, June 13, 2017 – Timmins Campus
12:30 p.m. Lunch provided
1:00 p.m. General Session followed by Committee of the Whole

Additional Board representation at Employee Recognition events was confirmed with Governor Kozak attending in Timmins and Chair Kemp attending in Haileybury. Governor McConnell and Waghorn are attending in Moosonee and Kirkland Lake respectively.

**8. BOARD EDUCATION SESSION: OVERVIEW OF THE NEW FUNDING
FORMULA AND IMPLICATIONS FOR NORTHERN COLLEGE**

V.P. Baker provided an overview of the new funding formula and its implications for the college. The presentation is saved in our Board Presentations Folder on the college network.

9. INFORMATION REPORT

As provided in the Board package.

10. PROPOSED MOTIONS

As recorded in the minutes.

11. MOVE TO COMMITTEE OF THE WHOLE

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| Moved by: B. Allan | Motion |
| Seconded by: R. Foy | 38-05-17 |
| THAT the Board move into Committee of the Whole, time noted at 3:10 p.m. | |
| | Carried |

P. Fortier,
Executive Assistant to the Board