



# NORTHERN COLLEGE

## BOARD OF GOVERNORS MEETING NO. 401

### GENERAL SESSION

Tuesday, June 12, 2012  
4:30 p.m.

Porcupine Campus – A106  
Videoconference and Teleconference

---

---

#### **PRESENT:**

##### **Board:**

D. McGirr (Chair)  
R. McBean (First Vice-Chair)  
D. Bérubé (Governor at large)  
F. Gibbons (President)  
G. Kemp  
N. Bolduc  
M. Miller  
C. Bender  
J. Brunski  
L. Irvine  
D. Wyatt  
T. Rosko

##### **Staff:**

P. Fortier, Executive Assistant, Office of the President and Board of Governors  
P. MacLean, V.P., Academic and Student Success  
L. Charbonneau, V.P., Finance, Administration and Aboriginal Services  
B. Mack, V.P., Community, Business and Employment Services  
C. Bresson, Manager, Marketing & Communications  
J. Collins, Coordinator, Professor

##### **REGRETS:**

J. Plaunt  
S. Louttit  
R. Pineault  
M. Milinkovich

#### **1. OPENING PROCEDURES**

##### **(a) CALL TO ORDER**

Chair McGirr moved the meeting into the General Session, time noted at 4:35 p.m.

##### **(b) CHAIR'S REMARKS**

On behalf of the Board, Chair McGirr welcomed everyone to the General Session and introduced John Collins, who will join the Board in September as the Academic representative.

**2. AGENDA**

**(a) MODIFICATIONS/ADDITIONS/DELETIONS**

**(b) ADOPTION**

Moved by: D. Berube	Motion
Seconded by: T. Rosko	74-12
THAT the agenda for the Meeting No. 401 of the Board of Governors of Northern College of Applied Arts & Technology dated June 12, 2012 be adopted as presented.	
	Carried

**3. CONFLICT OF INTEREST – DECLARATIONS**

The Chair called for disclosures of actual, potential, or perceived conflict of interest.

Governor Kemp declared conflict with item 6 (e) College Legal Representation.

**4. COMMENTS/PRESENTATIONS**

Chair McGirr made a presentation to members completing their terms this August including Ms. Joanna Brunski, Ms. Lorrie Irvine, and Ms. Christine Bender. The Chair also acknowledged Ms. JoAnne Plaunt, who was unable to attend the meeting today. Chair McGirr, thanked each of the governors for their leadership and contribution to the Board.

President Gibbons recognized and thanked Chair McGirr for his tremendous contribution to the college and to the Board, especially in his role as Chair over the past 3 years. The President presented Chair McGirr with a small token of appreciation as well.

**5. STANDING ITEMS/BUSINESS ARISING**

**(a) APPROVAL OF GENERAL SESSION MINUTES NO. 400  
(Meeting Held May 8, 2012)**

Moved by: G. Kemp	Motion
Seconded by: N. Bolduc	75-12
THAT the minutes of Meeting No. 400 dated May 8, 2012 be adopted as presented.	
	Carried

Motions from the Committee of the Whole minutes of Meeting No. 400, dated May 8, 2012 follow.

- Moved by: M. Milinkovich* *Motion*  
*Seconded by: D. Wyatt* *46-12*  
*THAT the Committee of the Whole Agenda No. 400 dated May 8, 2012 be adopted as amended.* *Carried*
- Moved by: D. Berube* *Motion*  
*Seconded by: R. Pineault* *47-12*  
*THAT the Committee of the Whole Minutes No. 399 dated March 13, 2012 be approved as presented.*  
*AND THAT motions 24-12 to 36-12 be recorded in the General Session of the minutes.* *Carried*
- Moved by: G. Kemp* *Motion*  
*Seconded by: D. Berube* *48-12*  
*THAT the Board of Governors receive Board Committee meeting minutes, as presented.* *Carried*
- Moved by: D. Berube* *Motion*  
*Seconded by: M. Milinkovich* *49-12*  
*THAT the Board of Governors approve a contract with The NISKA Career Academy to provide truck driving and heavy equipment operator training, from April 2012 to March 2014 for a maximum amount not to exceed \$500,000.* *Carried*
- Moved by: N. Bolduc* *Motion*  
*Seconded by: G. Kemp* *50-12*  
*THAT the Board of Governors accept McKee's Weatherproofing bid of \$551,299 plus HST to replace the roofing membrane on G-wing and F-wing roof.* *Carried*
- Moved by: D. Wyatt* *Motion*  
*Seconded by: B. McBean* *51-12*  
*THAT the Board of Governors of Northern College accepts G. Belanger Construction's bid of \$535,732.91 plus HST to replace the freight elevator and complete renovations to the lower level of the Haileybury campus.* *Carried*
- Moved by: B. McBean* *Motion*  
*Seconded by: T. Rosko* *52-12*  
*THAT the Board of Governors proceed with Meridian Edge to administer online Board and Member self evaluation questionnaires between May 28 and June 22, 2012.* *Carried*

*Moved by: B. McBean* *Motion*  
*Seconded: D. Berube* *53-12*  
*THAT the Board of Governors approve that College Administration engage in contract discussions with The Chahal Wilshire Group Inc. and seek legal counsel on the contract to construct and manage a residence at the Haileybury Campus;*  
*AND THAT once prepared, the contract be presented for approval by the Board.* *Carried*

*Moved by: N. Bolduc* *Motion*  
*Seconded by: M. Milinkovich* *54-12*  
*THAT the Board move into the General Session, time noted at 4:31 p.m.* *Carried*

---

**(b) BUSINESS ARISING FROM PREVIOUS MEETING**

**(i) KPI Data – Ranked Results**

President Gibbons presented additional KPI data, as requested at our last Board meeting. Governor Irvine suggested the college may wish to investigate the large variance between student satisfaction and graduate satisfaction as there appears to be a disconnect between their satisfaction while here and after they graduate. The President confirmed that additional investigation as well as consultation with students is planned to take place.

**(ii) 2012 Board of Governors Entrance Scholarships**

Governors were reminded to inform Pierrette about their availability to present Board of Governors Entrance Scholarships at upcoming high school graduations. Governor Irvine observed that College Boreal presents a \$750 bursary whereas Northern presents a \$500 bursary and suggested the Board consider whether it wishes to review its bursary amount. President Gibbons indicated a committee comprised of college staff is undertaking a review of bursaries and scholarships.

**(iii) Board Goals Sub-Committee**

As we were unable to schedule a meeting prior to June 12, the President indicated we will convene a sub-committee meeting within the next week or so. The draft goals, along with results of the Board and Individual Board Member surveys will be considered by the Board during its September 13 planning meeting.

**(c) FINANCIAL REPORT**

Ms. Loran Charbonneau, V. P., Finance, Administration and Aboriginal Services presented a report on the period ended May 31, 2012.

**6. NEW BUSINESS**

**(a) DRAFT 2011-2012 AUDITED FINANCIAL STATEMENTS**

Ms. Charbonneau presented the draft audited financial statements.

Moved by: T. Rosko

Motion

Seconded by: M. Miller

76-12

THAT the Board of Governors approve the 2011-2012 Audited Financial Statements for submission to the Ministry of Training, Colleges and Universities.

Carried

**(b) DRAFT 2011-2012 ANNUAL REPORT**

President Gibbons invited discussion on the draft 2011-2012 Annual Report. Governor Irvine shared her thoughts and made the following recommendations:

1. That Business Plan initiatives be numbered.
2. That there be greater consistency in the use of “O” for ongoing items and “C” for items that are carried over to the next Business Plan and that these objectives be clearly identified in the new plan. Also, consideration should be given to whether an objective that is embedded into college practice belongs as a new item in the new Business Plan.
3. That we note how long an objective has been carried over for, as an effort to understand the ongoing responsibility and monitor progress.
4. That the previous year’s business plan objectives be linked with the next year’s objectives, to show the relationship, or how it has been incorporated into a new objective (numbering would help track the change).

Governor Irvine stated that because these documents are so important to the responsibilities of the Board and how they ladder into the performance objectives of the President, improvements should be considered.

Moved by: B. McBean

Motion

Seconded by: G. Kemp

77-12

THAT the Board of Governors approve the 2011-2012 College Annual Report and that this document be taken forward to the Ministry of Training, Colleges and Universities and thereafter to the communities we serve.

Carried

Having reviewed the College Foundation report attached to the Annual Report, Governor Irvine pointed out that the new provincial government’s tuition rebate benefits direct entrants only; the college may wish to give consideration to increasing bursary amounts available to mature students, as they represent a large percentage of our student population.

**(c) APPROVAL OF BOARD POLICIES**

Moved by: L. Irvine  
Seconded by: D. Wyatt

Motion  
78-12

THAT the Board of Governors approve the following policies, as presented:

- B-10 Complaints to Board Members
- B-18 Board Information System
- B-19 Board Monitoring System
- C-6 Incidents Involving the College President
- C-7 President Emeritus

Carried

Governor McBean elaborated on the new Board Information System and Board Monitoring System policies, indicating that modifications in the type of data received and in monitoring might occur as the Board puts the new processes into practice.

**(d) EXCELLENCE AND INNOVATION: NORTHERN TECHNOLOGY ALLIANCE**

President Gibbons informed the Board about the college's participation in an Excellence and Innovation initiative, in partnership with the TEDC and a number of community partners. With Northern College as lead, this initiative will take us to the next phase of applied research, working with the community to advance innovation and commercialization opportunities for small and medium businesses in the region. The Centre is expected to operate from the Porcupine Campus as an incorporated entity and will have an arms length relationship with the college. An NOHFC funding application is being prepared and a funding commitment has already been made by the federal government's IRAP program to promote and market the initiative.

**(e) COLLEGE LEGAL REPRESENTATION**

Having declared conflict, Governor Kemp excused himself from the meeting.

Moved by: C. Bender  
Seconded by: T. Rosko

Motion  
79-12

THAT the Board re-affirm the appointment of the following solicitors for the fiscal year 2012-2013:

- The firm of Evans, Bragagnolo & Sullivan for property and other matters in Timmins and Moosonee;
- The firm of Hicks, Morley, Hamilton, Stewart & Storey for Labour Relations / Arbitration;
- AND THAT solicitors for Kapuskasing/Hearst, Kirkland Lake and Haileybury continue as required in these areas.

Carried

Governor Kemp rejoined the meeting.

**(f) COLLEGE SIGNING AUTHORITY**

As required by policy D-5 Signing Authority, signing officers for the college are identified in the item master provided in the Board package.

**(g) DRAFT 2012-2013 BOARD MEETING SCHEDULE**

The draft schedule of meetings was reviewed.

Moved by: D. Wyatt	Motion
Seconded by: T. Rosko	80-12
THAT the Board of Governors adopt the 2012-2013 schedule of meeting dates as presented.	Carried

Pierrette will contact Governor Pineault about a potential meeting date conflict. Any revisions will be presented to the Board for approval.

**(h) SUMMER RECESS**

Moved by: D. Berube	Motion
Seconded by: B. McBean	81-12

THAT the Board of Governors declare a summer recess for the months of July and August 2012;  
AND THAT the Executive Committee be empowered to act on behalf of the Board of Governors during such recess;  
AND THAT the Executive Committee call a special meeting, if required, by the matter under consideration.

Carried

**7. ROUTINE ITEMS**

**(a) VERBAL REPORT BY CHAIR**

Noted.

**(b) NORTHERN COLLEGE ABORIGINAL COUNCIL ON EDUCATION**

Governor Miller participated in a sunrise ceremony on June 8<sup>th</sup>. A ground blessing was conducted by two Elders, blessing the grounds where the tipi will be built. The event was well attended and concluded with a feast, as the tradition requires.

**(c) PRESIDENT'S REPORT**

The President's Report is provided in the Board package. The President also provided an update on a second meeting held with Minister Glen Murray at Northern College on May 24<sup>th</sup> to continue discussions on a proposal we presented to the Minister for literacy and basic skills training in Attawapiskat. Grand Chief Stan Louttit, Chief Theresa Spence and Mayor Tom Laughren joined President Gibbons, Minister Murray and a Ministry Senior Policy Advisor for the meeting. The meeting resulted in the Minister committing to another meeting in the next month and a working group being established to further discuss the establishment of a pilot project in Timmins. The project will have an expanded and more holistic approach to addressing issues in First Nations communities by also including health, education, housing and day care services. This will require that the Minister consult with the other ministries. Minister Murray is planning to have two similar pilot projects in Toronto and Hamilton or Windsor.

**(d) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES**

Governor Irvine attended the last meeting of the Environmental Technician: Water and Wastewater Systems Operation Program Advisory Committee stating it was a very interesting and motivating program to be involved with. She encouraged governors to participate on this or other Program Advisory Committees next year.

**(e) ADVISORY COMMITTEE MEETING SCHEDULE**

As provided in the package.

**(f) BOARD MEMBER COMMUNITY-RELATED UPDATES**

Noted.

**(g) BOARD OF GOVERNORS WORK PLAN**

The work plan is provided in the Board package.

**(h) FUTURE AGENDA ITEMS**

Noted.

**(i) NEXT MEETING**

Date: Thursday, September 13, 2012 – Board Planning Retreat  
We will travel by train to Moosonee with dinner and overnight in Moose Factory;

Pierrette will be in touch with members in early August to coordinate travel.

Friday, September 14, 2012 – Board Meeting #402  
Northern College Moosonee Campus



**8. INFORMATION REPORT**

Noted.

**9. PROPOSED MOTIONS**

As recorded in the minutes.

**10. ADJOURNMENT**

Moved by: B. McBean

Motion  
82-12

THAT the meeting be adjourned.

Carried

Time noted at 6:16 p.m.

**11. EXECUTIVE SESSION**

College personnel left the meeting for in-camera sessions with the Board and President, followed by Board members only.

P. Fortier,  
Executive Assistant to the Board