



# **NORTHERN COLLEGE**

## **BOARD OF GOVERNORS MEETING NO. 391**

### **GENERAL SESSION**

Tuesday, November 9, 2010  
1:45 p.m.

Haileybury Campus  
Boardroom

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#### **PRESENT:**

**Board:** D. McGirr (Chair)  
F. Gibbons (President)  
R. McBean  
S. Louttit  
L. Irvine  
T. Mackey  
D. Bérubé  
J. Plaunt  
T. Rosko  
R. Pineault  
M. Miller  
J. Brunski  
M. Milinkovich  
N. Lohnes  
C. Bender

**Staff:** P. Fortier, Executive Assistant, Office of the President, Board of Governors and College Foundation  
P. MacLean, V.P., Academic and Student Success  
Loran Charbonneau, V.P., Finance, Administration & Aboriginal Services  
B. Mack, V. P., Community, Business Development and Employment Services  
L. Berthiaume, Registrar, Manager of Student Services, Institutional Research, and Marketing Services

**REGRETS:** D. Wyatt

#### **1. OPENING PROCEDURES**

##### **(a) CALL TO ORDER**

Chair McGirr moved the meeting into the General Session, time noted at 1:45p.m.

**(b) CHAIR'S REMARKS**

On behalf of the Board, Chair McGirr welcomed staff joining the General Session.

**2. AGENDA**

**(a) MODIFICATIONS/ADDITIONS/DELETIONS**

Item 4f (i) Revisions to Policy B-3 Relationships with Aboriginal People and Communities was added to the agenda.

**(b) ADOPTION**

Moved by: T. Rosko Motion  
Seconded by: D. Berube 83-10  
THAT the agenda for the Meeting No. 391 of the Board of Governors of Northern  
College of Applied Arts & Technology dated November 9, 2010 be adopted as  
amended. Carried

**(c) CONFLICT OF INTEREST – DECLARATIONS**

The Chair called for disclosures of actual, potential, or perceived conflict of interest. None were expressed.

**3. COMMENTS/PRESENTATIONS**

President Gibbons invited Ms. Lynn Berthiaume, Registrar, Manager of Student Services, Institutional Research and Marketing to make a presentation on enrolment statistics.

Ms. Berthiaume proceeded to make a presentation on postsecondary enrolment, by campus and on non-postsecondary program/student data. A question arose regarding comparison between postsecondary and non-postsecondary data and the Registrar's office will investigate further whether there may be a common comparator for these two distinctly different client groups.

The presentation will be available to members on the College network's shared BoG folder.

**4. STANDING ITEMS/BUSINESS ARISING**

**(a) APPROVAL OF GENERAL SESSION MINUTES NO. 390  
(Meeting Held September 17, 2010)**

Moved by: D. Berube Motion  
Seconded by: M. Miller 84-10  
THAT the minutes of Meeting No. 390 September 17, 2010 be adopted as presented.  
Carried

Motions from the Committee of the Whole minutes of Meeting No. 390, dated September 17, 2010 follow.

*Moved by: T. Mackey* *Motion*  
*Seconded by: D. Wyatt* *57-10*  
*THAT the Committee of the Whole Agenda No. 390 dated September 17, 2010 be adopted as presented.*

*Carried*

*Moved by: D. Berube* *Motion*  
*Seconded by: R. Pineault* *58-10*  
*THAT the Committee of the Whole Minutes No. 389 dated June 17, 2010 be approved as presented.*  
*AND THAT motions 41-10 to 46-10 be recorded in the General Session of the minutes.*

*Carried*

*Moved by: B. McBean* *Motion*  
*Seconded by: D. Berube* *59-10*  
*THAT the Board of Governors receive the minutes of the Board Executive Committee Meeting held May 27, 2010 as presented.*

*Carried*

*Moved by: B. McBean* *Motion*  
*Seconded by: D. Berube* *60-10*  
*THAT the Board of Governors receive the minutes of the Board Executive Committee Meeting held June 25, 2010 as presented.*

*Carried*

*Moved by: B. McBean* *Motion*  
*Seconded by: T. Rosko* *61-10*  
*THAT November, January and March Board meeting times be adjusted to 1:00 p.m. to 4:00 p.m. with lunch provided prior to the meeting at 12:30 p.m.*  
*AND THAT the May and June Board meetings continue to be held from 3:00 p.m. to 6:00 p.m. with a light lunch provided during the meeting.*

*Carried*

*Moved by: L. Irvine* *Motion*  
*Seconded by: T. Mackey* *62-10*  
*THAT the Board move into the General Session, time noted at 10:25 a.m.*

*Carried*

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**(b) BUSINESS ARISING FROM MINUTES**

Colleges Ontario Conference

The President confirmed Governor and staff participation at the Governor Orientation and Colleges Ontario Conference respectively. Members who have not yet confirmed their participation were asked to contact Pierrette.

Kirkland Lake Campus Strategic Plan

President Gibbons reported that subsequent to presenting the plan to the Board at the September meeting, he has met with the Kirkland Lake town council; with staff at the Kirkland Lake Campus; and made a presentation at a community/public meeting in Kirkland Lake to share a synopsis of the plan. The presentations were well received. The President has also met with college staff to discuss the process going forward to implement strategies and objectives of the plan as well as for engaging staff.

The President reported on research into proposed new programs at the KL Campus. An initial assessment of offerings has been presented to the college and the firm looking into program viability continues with its investigations with a view to offering one new program in September. Some of the program areas being investigated include healthy aging and a “winter cities” program cluster. Other programs we are planning to offer in Kirkland Lake this September include Practical Nursing, Early Childhood Education, and Child & Youth Worker programs, made available by extending the reach and delivery of the existing programs from another campus.

The Board Chair expressed enthusiasm for the plan and the opportunity for employees to be engaged.

**(c) PRESIDENT’S REPORT**

The President’s Report is provided in the Board package. Additional updates were provided as follows.

The President reported on his recent trip to China for the inauguration of the Water and Wastewater program at Yangzhou College where we have 38 students enrolled in our program. During his visit, some interest was expressed by our partner college and other colleges for other Northern College programs such as Civil Engineering Technology, Public Administration and Mining. Another opportunity has presented itself for our college to offer an International Foundation Year program in China. This is a new program for Northern College and it is being presented to the Board for approval today.

Discussion followed about support services for International students and the need for accommodation should any of the Chinese students wish to complete the final year of the Water and Wastewater program at the Kirkland Lake campus. The college continues to work with its agent in China who recommends that when the time comes, the college consider a home-stay program that provides full immersion in an English setting.

Colleges Ontario was successful with its RFP submitted on behalf of colleges to enter into a partnership with WSIB. Colleges will now be preferred trainers for injured workers returning to school for retraining, funded by WSIB.

In closing, the President reported on new lobbyist legislation recently adopted in Ontario. Northern College has never employed a lobbyist. As a provincial association, Colleges Ontario is exempt as a lobbyist.

**(d) EXECUTIVE TEAM REPORTS AND STRATEGIC PLAN PROGRESS**

President Gibbons invited Vice Presidents to provide an update to the Board.

Ms. Loran Charbonneau, V.P, Finance, Administration and Aboriginal Services provided the following updates on Business Plan initiatives:

- Embedding Aboriginal Content into Curriculum  
The college continues to move forward with a different approach whereby we will provide an opportunity to a full-time faculty member who will be seconded from January to June to research and work on developing a professional development session for other faculty during the spring on how to embed Aboriginal content into curriculum. The college will also hire an expert curriculum writer to work with faculty members to move the initiative forward.
- Meetings with the Ministry  
Loran reported on recent meetings with the Ministry pertaining to college finances. Second Career funding was discussed and we received confirmation of “non-apprenticeship” funding in the amount of \$881,000 for 2010-2011. Colleges have not received any guarantee that Second Career will continue on after its established deadline.

During her visit, Loran also discussed the Small Northern and Rural Grant with the Assistant Deputy Minister. Our college has not seen an increase in the SNR grant in recent years and this grant is very significant to us. Distribution of funding and a reminder about market share allocations were also addressed.

Mr. Peter MacLean, Vice-President, Academic and Student Success provided an update on professional development available to college staff. This objective which falls under the “Focus on Learners” pillar will ensure quality learning and student success. PD is provided on a variety of teaching methodologies and pedagogy through Human Resources, the Leadership, Excellence and Innovation Department (LEID) and with the support of Learning Technologists. V.P. MacLean provided examples of training available such as Blackboard Essentials, assessment tools (writing tests/exams), class interaction, etc. These training opportunities and support systems contribute to student retention and student success.

Mr. Bob Mack, V.P. Community, Business Development and Employment Services shared the following updates.

- Underground Mining in Kirkland Lake  
Mr. Mack reported on the successful start of the program in KL; CTV provided excellent coverage on the program start. As reported previously 195 individuals applied to this program and 12 were selected. Our goal is to continue to provide additional offerings based on the high demand.
- Mining in Dubreuilville  
The college is starting its sixth mining program in Dubreuilville. Ninety percent of our graduates are working at the mine.
- Contract Training Activity in KL  
Mr. Mack was pleased to share that the Contract Training and Apprenticeship department is seeing tremendous growth in KL, due in large part to our underground mining program, surface diamond drilling program and Aboriginal diamond drilling program.
- Partnerships  
The college continues to work in partnership to provide community-based programming. A Construction Craft Worker program offered in partnership with Moose Cree was recently completed with 11 graduates. The Mineral Processing program held its graduation recently and this program was also highly successful. Other programs include a Job Readiness program in Cochrane, Kapuskasing and Moose Factory and two Electrical Pre-Apprenticeship programs offered in Moose Factory and Kashechewan.
- Carpentry Training  
An apprenticeship block training program will be offered at Porcupine Campus; eight students have already registered for the January intake.

**(e) FINANCIAL REPORT**

Chair McGirr invited Ms. Loran Charbonneau to review the financial report for the period ended September 30, 2010. Ms. Charbonneau confirmed the college was on budget for the period.

**(f) NORTHERN COLLEGE ABORIGINAL COUNCIL ON EDUCATION**

Mr. Micheal Miller, Chair of the NCACE reported on the meeting held September 30<sup>th</sup> and thanked Chair McGirr for joining them to present a plaque to Mr. John Beck.

Mr. Miller presented changes made by NCACE to Policy B-3 Relationships with Aboriginal People and Communities. The revised policy is being presented to the Board for ratification. A suggestion to add the word “applied” to the revised policy statement was noted.

Moved by: M. Milinkovich

Motion

Seconded by: M. Miller

85-10

THAT the Board of Governors ratify the revisions to Policy B-3 Relationships with Aboriginal People and Communities, as amended.

Carried

Mr. Miller informed the Board that further to reviewing policy B-3, the Northern College Aboriginal Council on Education suggested that increasing the number of Aboriginal staff at the college would ensure students have greater opportunities to be exposed to Aboriginal culture and increase their success. The NCACE recommends that as part of its Human Resource/Diversity policy, the college make efforts to increase the number of Aboriginal staff at the college.

In closing, Mr. Miller indicated that revisions had been made to the NCACE Terms of Reference with regards to convening meetings.

**5. NEW BUSINESS**

**(a) JOINT HEALTH AND SAFETY REPORT AND ANNUAL REVIEW OF JOINT HEALTH AND SAFETY POLICY**

President Gibbons presented the annual report to the Board.

Moved by: D. Berube Motion

Seconded by: L. Irvine 86-10

THAT THE Board of Governors receive the report of the Joint Health and Safety Committee;

AND that the Occupational Health and Safety Policy be accepted as presented.

Carried

**(b) NEW PROGRAM APPROVALS**

New programs were presented for approval by the Board.

**(i) International Foundation Year – Ontario College Certificate**

Moved by: M. Miller Motion

Seconded by: T. Rosko 87-10

THAT the Board of Governors approve the International Preparation Program – Ontario College Certificate program proposal for submission to the Credentials Validation

Service for approval. Carried

**(ii) Mechanical Technician – Welding Fitter – Ontario College Diploma**

Moved by: M. Milinkovich Motion

Seconded by: S. Louttit 88-10

THAT the Board of Governors approve the Mechanical Technician—Welding Fitter Ontario College Diploma program proposal for submission to the Ministry of Training, Colleges and Universities.

Carried

(iii) Instrumentation Engineering Technologist – Ontario College Advanced Diploma

Moved by: T. Mackey Motion  
Seconded by: F. Gibbons 89-10  
THAT the Board of Governors approve the Instrumentation Engineering Technologist–  
Ontario College Advanced Diploma program proposal for submission to the Ministry of  
Training, Colleges and Universities.  
Carried

**(c) REPORT ON NORTHERN COLLEGE FOUNDATION**

President Gibbons indicated a report had been prepared by Doug Clark, Manager of the College Foundation, for review by the Board. This report includes a summary of fundraising activity and College foundation activity. The college continues its efforts to fundraise towards the Trades Centre's capital equipment. At this time, the college has one functioning Foundation Committee at the Kirkland Lake Campus.

**(d) EXPRESSION OF APPRECIATION RE: CENTRE OF EXCELLENCE FOR TRADES AND TECHNOLOGY**

Chair McGirr recognized the work that has gone into the planning and development of this Centre, suggesting that the Board should acknowledge the contributions of staff.

Moved by: D. Berube Motion  
Seconded by: M. Miller 90-10  
THAT the Board of Governors expresses its appreciation to staff for their participation and collaboration in the planning and development of the Centre of Excellence for Trades and Technology;  
AND THAT the Board commends the planning committee for the successful grand opening and gala events held October 27, 2010.  
Carried

**6. ROUTINE ITEMS**

**(a) CORRESPONDENCE AND VERBAL REPORT BY CHAIR**

The Board was provided with correspondence received from Assistant Deputy Minister Nancy Naylor on the new Governor appointment process.

Chair McGirr informed the Board we had received a letter of resignation from Ms. Nyaree Sunnasy, effective November 8, 2010. Ms. Sunnasy is pursuing a new job opportunity and will be relocating to another community. The Board accepted her resignation with regret.

Chair McGirr confirmed the Board Vacancy Nominating committee will meet soon to look at a new appointment.



**(b) BOARD OF GOVERNORS WORK PLAN**

The Work Plan is provided in the Board package.

**(c) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES**

None received.

**(d) ADVISORY COMMITTEE APPOINTMENT**

Chair McGirr informed members that approval is requested for the appointment of Mr. Paul Croisier to the Environmental Technician – Water and Wastewater Systems Operations program advisory committee.

Moved by: T. Rosko	Motion
Seconded by: L. Irvine	91-10
THAT the Board of Governors approve the appointment of Mr. Paul Croisier to the Environmental Technician: Water & Wastewater Systems Operations Program Advisory Committee.	
	Carried

**(e) ADVISORY COMMITTEE SCHEDULE**

A schedule of advisory committee meetings is included in the board package.

**(f) BOARD MEMBER COMMUNITY-RELATED UPDATES**

Governor Mackey informed the Board that the Haileybury School of Mines Alumni is planning for its 100<sup>th</sup> anniversary in 2012.

Governor Louttit expressed his enthusiasm at hearing about the initiatives going on at the college and looks forward to sharing this information with First Nations Chiefs. Governor Louttit will be following-up with the President and College staff to obtain additional details on what the college is doing and how our communities are benefiting.

**(g) FUTURE AGENDA ITEMS**

Noted.

**(h) NEXT MEETING**

Date: Tuesday, January 11, 2011  
Porcupine Campus – 1:00 p.m.

**7. INFORMATION REPORT**

Noted.

**8. PROPOSED MOTIONS**

As recorded in the minutes.

**9. ADJOURNMENT**

The meeting was adjourned; time noted at 4:00 p.m.

**10. BOARD MEMBERS ONLY – IN CAMERA SESSION**

College personnel left the meeting for in-camera sessions with the Board and President, followed by Board members only.

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Executive Assistant to the Board