



# **NORTHERN COLLEGE**

## **BOARD OF GOVERNORS MEETING NO. 393**

### **GENERAL SESSION**

Wednesday, March 9, 2011  
2:30 p.m.

Kirkland Lake Campus  
Video and Teleconference

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#### **PRESENT:**

##### **Board:**

D. McGirr (Chair)  
R. McBean (First Vice-Chair)  
F. Gibbons (President)  
T. Mackey  
D. Bérubé  
T. Rosko  
R. Pineault  
M. Miller  
C. Bender  
J. Plaunt  
L. Irvine  
M. Milinkovich  
N. Lohnes

##### **Staff:**

P. Fortier, Executive Assistant, Office of the President and Board of Governors  
P. MacLean, V.P., Academic and Student Success  
B. Mack, V. P., Community, Business Development and Employment Services  
C. Verdu, Budget/Reporting Officer  
L. Berthiaume, Registrar, Manager of Student Services, Institutional Research and Marketing Services  
D. Clark, Director of Business, Justice and Science Programs, Manager of College Foundation and Alumni  
D. Gorman, Campus Manager, Kirkland Lake Campus  
A. Hameed, Faculty, Kirkland Lake Campus

##### **Guests:**

D. Dekker, MaJIC; J. Pollson, MaJIC; G. Loo, St-Clements Group

##### **REGRETS:**

J. Brunski  
D. Wyatt  
S. Louttit

## **1. OPENING PROCEDURES**

### **(a) CALL TO ORDER**

As Chair of this meeting, First Vice-Chair McBean moved the meeting into the General Session, time noted at 2:30 p.m.

**(b) CHAIR'S REMARKS**

On behalf of the Board, Chair McBean welcomed everyone to the General Session.

**2. AGENDA**

**(a) MODIFICATIONS/ADDITIONS/DELETIONS**

Nil.

**(b) ADOPTION**

|   |         |
|---|---------|
| Moved by: M. Milinkovich  | Motion  |
| Seconded by: T. Rosko   | 23-11   |
| THAT the agenda for the Meeting No. 393 of the Board of Governors of Northern College of Applied Arts & Technology dated March 9, 2011 be adopted as presented. |         |
|   | Carried |

**(c) CONFLICT OF INTEREST – DECLARATIONS**

The Chair called for disclosures of actual, potential, or perceived conflict of interest. None were expressed.

**3. COMMENTS/PRESENTATIONS**

Chair McBean invited Mr. Don Dekker, CEO and Ms Jennifer Polson, Office Manager to make a presentation on the Materials Joining Innovation Centre. The presentation is available on the college network.

**4. STANDING ITEMS/BUSINESS ARISING**

**(a) APPROVAL OF GENERAL SESSION MINUTES NO. 392  
(Meeting Held January 11, 2011)**

A correction will be made to the title of the Materials Joining Innovation Centre, referred to on page 6.

|   |         |
|---|---------|
| Moved by: D. Berube   | Motion  |
| Seconded by: J. Plaunt  | 24-11   |
| THAT the minutes of Meeting No. 392 January 11, 2011 be adopted as amended. |         |
|   | Carried |

Motions from the Committee of the Whole minutes of Meeting No. 392, dated January 11, 2011 follow.

*Moved by: D. Wyatt* Motion  
*Seconded by: M. Miller* 01-11  
*THAT the Committee of the Whole Agenda No. 392 dated January 11, 2011 be adopted as presented.* Carried

*Moved by: D. Berube* Motion  
*Seconded by: B. McBean* 02-11  
*THAT the Committee of the Whole Minutes No. 391 dated November 9, 2010 be as presented.* approved  
*AND THAT motions 72-10 to 82-10 be recorded in the General Session of the minutes.* Carried

*Moved by: B. McBean* Motion  
*Seconded by: D. Wyatt* 03-11  
*THAT the Board of Governors receive the minutes of the Board Executive Committee Meeting held October 28, 2010 as presented.* Carried

*Moved by: D. Wyatt* Motion  
*Seconded by: D. Berube* 04-11  
*THAT the Board of Governors receive the minutes of the Board Executive Committee Meeting held November 19, 2010 as presented.* Carried

*Moved by: B. McBean* Motion  
*Seconded by: S. Louttit* 05-11  
*THAT the Board of Governors receive the minutes of the Board Executive Committee Meeting held December 2, 2010 as presented.* Carried

*Moved by: R. Pineault* Motion  
*Seconded by: C. Bender* 76-10-R  
*THAT the Board of Governors appoint Mr. Denis Berube to the Board of Governors for a second term, effective September 2011.* Carried

*Moved by: D. Berube* Motion  
*Seconded by: T. Rosko* 06-11  
*THAT the Board appoints Governor R. McBean to the Board Vacancy Nominating Committee for 2010-2011;*  
*and THAT for 2010-2011, the Board of Governors approves that when required, motions passed by the Board Vacancy Nominating Committee are deemed to be motions passed by the Board Executive Committee as well.* Carried

*Moved by: C. Bender* Motion  
*Seconded by: D. Wyatt* 07-11  
*THAT the Board move into the General Session, time noted at 1:18 p.m.* Carried

**(b) BUSINESS ARISING FROM MINUTES**

Bachelor of Sciences in Nursing

The President informed the Board a draft Memorandum of Understanding has been prepared between the colleges and Laurentian University. A few items remain to be finalized prior to signing.

**(c) PRESIDENT'S REPORT**

The President's Report is provided in the Board package. In addition, the President shared the following updates.

PDAC Conference

President Gibbons attended the Prospectors and Developers' Association Conference where attendance topped 25,000 delegates. The President met with some exploration and development companies from our catchment area and discussed training and applied research opportunities.

International Partnerships

Agreements to offer programs in China will be presented to the Chinese government this month for consent and approval. In addition to our Environmental Technician: Water and Wastewater Systems Operation program currently offered, the following programs will be offered in September 2011, pending Chinese government approval: Early Childhood Education, Business-Accounting, Electrical Technician/Technology and Public Administration.

**(d) EXECUTIVE TEAM REPORTS AND STRATEGIC PLAN PROGRESS**

President Gibbons invited Vice Presidents to provide an update to the Board.

Mr. Peter MacLean, V.P., Academic and Student Success shared information with the Board about a college student retention plan currently being developed. The process will engage personnel and various departments college-wide to ensure a coordinated plan is in place to increase student retention and support student success.

Mr. Bob Mack, V.P., Community, Business Development and Employment Services, was pleased to confirm a partnership has been secured with GoldCorp to offer the Underground Hard Rock Mining program in Timmins starting in May. Training for the Detour Lake Project has begun – this is a two-year project. The college submitted a proposal to the federal government for additional funding to offer apprenticeship, mineral processing, and human resources training.

While four Academic Upgrading programs offered in First Nations communities will be completed at the end of March, the college hopes to continue to offer upgrading programs in Moose Factory and Attawapiskat. Apprenticeship training will be provided in block training format for Carpentry Level II on March 21 and in day-release format for Heavy Duty Equipment Technician starting on April 18. The College has received approval to offer a Pre-Apprenticeship Electrical program in Moose Factory which we plan to offer early this summer.

In closing, Mr. Mack confirmed the co-location project with College Boreal to provide Employment Ontario services will soon be complete and services will begin to be offered at the new location starting March 28.

**(e) FINANCIAL REPORT**

Chair McBean invited Ms. Claire Verdu, Budget/Reporting Officer to present the financial report for the period ended January 31, 2011. Ms. Verdu confirmed the budget is on target for the period.

**(f) NORTHERN COLLEGE ABORIGINAL COUNCIL ON EDUCATION**

Mr. Micheal Miller, Chair of the NCACE reported the Aboriginal Council held a meeting on January 24<sup>th</sup>. Governor Miller indicated the NCACE is working to implement a policy governance focus and shared the Council is also challenged by the new model. The Council looks forward to developing policies and plans to bring a new policy or recommendation to the Board at a future meeting.

**5. NEW BUSINESS**

**(a) KIRKLAND LAKE CAMPUS STRATEGIC PLAN UPDATE**

**(i) New Programs – Presentation by Mr. Glen Loo**

President Gibbons introduced Mr. Glen Loo of the St-Clements Group and invited him to make a presentation on the feasibility of new proposed programs. Mr. Loo provided an overview of six program ideas that resulted from the research and consultation project. He concluded his presentation by summarizing recommendations and reasons why the college may wish to proceed or not proceed with each of the program opportunities. The Board engaged in discussion regarding the proposed programs and emerging trends.

The Board thanked Mr. Loo for his presentation. Report findings will be shared at information sessions with staff and with the community. As a next step the college will issue an RFP for further investigation of a cohort of programs as well as the development of a business plan. Thirdly, a marketing campaign to promote Welding Engineering Technology and Kirkland Lake campus will be developed.

**(ii) Kirkland Lake Campus Space Utilization Study**

The college has received the final Kirkland Lake space utilization study. The focus of the report is to intensify the footprint utilized by the college and reflects a capacity to accommodate up to 490 students, surpassing the targeted enrolment of 350 students.

The President explained that the planning document provides conceptual configurations while the actual layout may differ when engineering and architectural work is undertaken. Significant renovations are not expected to occur at the campus this year. The report also takes into consideration new program offerings that will begin to be offered intra-campus as of this September and recognizes early work on program opportunities that could be introduced as early as 2012 or 2013, as suggested by the St. Clements Group report.

Ultimately, the space utilization report identifies surplus space for other use, the objective of which will be consistent with the Facilities Use policy approved by the Board and will support activity that has a complimentary purpose and brings value to our programs. The final report is presented to the Board for information purposes and will be shared with staff at a future information session.

Discussion followed and a concern about the absence of laboratory space and the constraints this could present on introducing technology programs at the campus was noted. Time will be devoted to discussing new programs and the KL space utilization studies on future agendas.

(iii) Kirkland Lake Strategic Plan Progress

Mr. David Gorman, Kirkland Lake Campus Manager reported on increased use of space and activities by the community. The college has received letters of thanks for the use of the facilities and recognizing staff for their services. The college is working with community groups to submit a proposal to the Frog's Breath Foundation for renovations to the auditorium.

Mr. Doug Clark, Director of Business, Justice and Science Programs and Manager of College Foundation shared information on programs to be offered at the KL campus this fall including Child & Youth Worker, Early Childhood Education, Mining Engineering Technician, Personal Support Worker, and Practical Nursing. As of this date, applications have increased over last year.

Mr. Clark also provided an update on the partnership with the Walkerton Clean Water Centre that will not only enrich the Environmental Technician: Water and Wastewater program at KL campus but that will also generate corporate training opportunities. In addition, work is under way to establish a drinking water pilot plan at the campus.

The Board Chair congratulated college staff on their work and progress on the Kirkland Lake Campus Strategic Plan.

**(b) APPROVAL OF BOARD POLICIES**

This item was deferred.

**(c) DRAFT BUDGET 2011-2012**

Item deferred.

**(d) 2011 GRADUATION DATES**

Board members will be provided with information and consulted to confirm participation at graduations prior to the next Board meeting.

**(e) SHANNEN’S DREAM – MOTION TO SUPPORT**

President Gibbons confirmed that further to Grand Chief Louttit’s request to bring this information forward at the provincial level, a motion will be passed by the Committee of Presidents later this March. The President suggested the College also express its support individually for the initiative.

Moved by: M. Milinkovich

Motion

Seconded by: T. Rosko

25-11

THAT the Board of Governors of Northern College supports Shannen’s Dream for equitable education for all First Nations children and expresses this support by adding its name to the list of online supporters.

Carried

**(f) HUMAN RESOURCE MACRO INDICATORS**

This item is deferred to the May meeting.

**6. ROUTINE ITEMS**

**(a) CORRESPONDENCE AND VERBAL REPORT BY CHAIR**

None to report.

**(b) BOARD OF GOVERNORS WORK PLAN**

The Work Plan is provided in the Board package.

**(c) EAST END FAMILY HEALTH TEAM ADVISORY COUNCIL APPOINTMENTS**

Board approval is required for the appointment of an advisory council to provide operational oversight to the East End Family Health Team. The President expressed his willingness to represent the Board of Governors on this advisory council. In addition, a representative from the Timmins Native Friendship Centre has been confirmed.

Moved by: M. Milinkovich

Motion

Seconded by: D. Berube

26-11

THAT the Board of Governors approve East End Family Health Team Advisory Council appointments, as presented.

Carried

Governor Irvine asked about the EEFHT structure and the relationship between the clinic and the College. The President clarified that as a service department of the college that is fully funded by the Ministry of Health, an agreement between the EEFHT and the College is not required.

**(d) PROGRAM ADVISORY COMMITTEE APPOINTMENT**

Moved by: C. Bender

Seconded by: N. Lohnes

THAT the Board of Governors approve the appointment of Melissa Tuinema to the Health Sciences Program Advisory Committee.

Motion

27-11

Carried

**(e) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES**

There were no reports.

**(f) ADVISORY COMMITTEE SCHEDULE**

A schedule of advisory committee meetings is included in the board package.

**(g) BOARD MEMBER COMMUNITY-RELATED UPDATES**

None.

**(h) FUTURE AGENDA ITEMS**

Items deferred at this meeting will be brought forward on the May agenda.

**(i) NEXT MEETING**

Date: Tuesday, May 3, 2011  
3:00 p.m. to 6:00 p.m.

Moved by: D. Berube

Seconded by: C. Bender

THAT the Board of Governors approve the recommendation to hold the May 3, 2011 Board of Governors meeting in Kapuskasing.

Motion

28-11

Carried

**7. INFORMATION REPORT**

Noted.

**8. PROPOSED MOTIONS**

As recorded in the minutes.



**9. ADJOURNMENT**

Moved by: L. Irvine  
THAT the meeting be adjourned.

Motion  
29-11  
Carried

Time noted at 5:00 p.m.

**10. BOARD MEMBERS ONLY – IN CAMERA SESSION**

College personnel left the meeting for in-camera sessions with the Board and President, followed by Board members only.

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Executive Assistant to the Board