



**Northern  
COLLEGE**  
*northernc.on.ca*

## **Police Foundations**

**Diploma Program**

**College Code – NORT, Program Code – A171 and  
Campus Code - CK**

**Offered through Contact North/elearnnetwork.ca  
E-Learning Platform**

**2011-2012**

**Contact North | Contact Nord**

**education...within your reach!**

**l'éducation...à votre portée!**

**elearnnetwork.ca**  
**reseaelearning.ca**

Learn where you live • J'étudie ici

---

## PROGRAM OVERVIEW

This program is designed to prepare individuals for a career in policing and to assist students in preparing for the Constable Selection Process and the Police Qualifying Examination. Northern College not only provides students with the foundation, but also uses many of the constable selection testing instruments to counsel successful applicants to the program.

**Tuition: approx. \$3,000 / year, plus the cost of books.**

## Minimum Entrance Requirements

Ontario Secondary School Diploma (OSSD – new curriculum) with Grade 12 English (C or U or equivalent) OR mature student status (an applicant who does not have a high school diploma or equivalent, and will have reached the age of 19 years on or before the start of the program). Mature students may be admitted after testing. Call the Admissions Office at (705) 235-7222 for more details.

For Contact North students, you are encouraged to come to the Kirkland Lake Campus for any of our training

testing sessions if possible, however we realize travel and distance may be an issue. We are committed to preparing our students, and the P.R.E.P trainer will travel to central locations each semester, when possible, to allow Contact North students the opportunity to attend P.R.E.P. practice and training.

Please note that for Police Foundations students a Criminal Record & Vulnerable Person Sector Check is required and must be completed within 3 months of the 4<sup>th</sup> semester of the program (cost is incurred by student).

## PROGRAM OF STUDY

- Semester 1
  - CM1903      Communications I - Module B
  - IN1032      Keyboarding
  - PF1013      Provincial Offences
  - PF1032      Technology in Policing
  - PF1033      Interviewing & Investigation
  - PF1053      Canadian Criminal Justice System
  - PF1093      Fitness & Lifestyle Management I
  - PF3003      Working with Diversity
  - PF3033      Traffic Management

- Semester 2

- CM2013 Communications & Report Writing for Policing, Law & Security/Corrections
- DA1023 Concurrent Disorders
- PF2004 Criminal Code, Civil Law & Federal Statutes
- PF2093 Fitness & Lifestyle Management II
- PF3023 Youth in Conflict with the Law
- PF4003 Criminology
- SW2023 Conflict Resolution/Mediate
- SW2033 Crisis Intervention

- Semester 3

- EL1003 TBA
- FF1022 Emergency Patient Care
- FF1041 Emergency Patient Care Practice & Testing (CR)
- NA1403 Social Work & First Nation People
- PF1023 Police Powers I
- PF3043 Investigation and Forensics
- PF3053 Fitness & Lifestyle Management III
- PF4043 Contemporary Social Issues
- PS1053 Introduction to Social Psychology
- SW3003 Group Processes

- Semester 4

- EL2003 TBA
- PF2023 Police Powers II
- PF2032 Career Employment Preparation
- PF4001 Fitness & Lifestyle Management IV
- PF4006 Community Placement
- PF4011 Physical Standards for Training and Testing
- PF4053 Politics & Public Administration
- PF4063 Community Policing
- PF4073 Professional Issues, Research & Ethics in Law Enforcement
- PH2103 Critical Thinking/ Problem Solving

*Note – Northern College reserves the right to make changes to the above program outline.*

## COURSE DESCRIPTIONS

### SEMESTER 1

#### **CM1903 Communications I - Module B**

Communications I is a practical course designed to help strengthen both oral and written skills. Students will be exposed to a variety of learning methods and communication formats. Emphasis will be placed on the use of appropriate structure, writing conventions and style. Students will also develop discipline-specific documents as well as learn the basics of portfolio assembly and presentation.

#### **IN1032 Keyboarding**

This course will develop keyboarding techniques that will enhance the student's abilities to operating computer technologies effectively. Lessons cover alphabetic, numeric, and symbol keys, and skill building. Combined with Keyboarding Pro software, the student will work with a system that guarantees a strong keyboarding foundation. The ultimate goal is to develop a keyboarding speed of 40 words per minute (wpm) on a 5-minute timed writing. Throughout the course, keyboarding speed and accuracy are reinforced through practice sessions and timed drills.

#### **PF1013 Provincial Offences**

This course will provide students with information that relates to the Provincial Offences Act, as well as a number of other Acts including the Mental Health, Landlord – Tenant Protection, Trespass to Property, Liquor License Act and Regulations, Child and Family Services, Coroners, Family Law, acts, and additional provincial laws.

#### **PF1032 Technology in Policing**

This course has been developed to acquaint students interested in pursuing a career in law enforcement with the technologies utilized in the criminal justice field. Through an examination of historical and current operating systems, students will receive an introduction to various computer programs including; Enhanced 911, Records Management System (RMS), Canadian Police Information Centre (CPIC), and Computer Aided Dispatch (CAD), which includes detailed mapping information. In addition, students will learn how these systems are integrated globally through the National Crime Information Centre (NCIC) and Interpol and the correlation between them. Further, students will participate in broader discussions pertaining to the advantages and disadvantages of available technologies and be able to critically analyse the pros and cons of its impact on today's policing community.

#### **PF1033 Interviewing and Investigation**

This course will provide students with information that relates to the theory of interviewing and investigation, the legal issues related to investigating, the basic steps in investigating, listening and observation skills.

### **PF1053 Canadian Criminal Justice System**

This course will provide students with information that relates to the law and legislative policy, the courts, the history, role and function of policing, as well as to the theory and practice of corrections. In addition, First Nations and contemporary issues will also be addressed.

### **PF1093 Fitness & Lifestyle Management I**

This course will address healthy lifestyles, nutrition, stress management, team building, and occupational health and safety.

### **PF3003 Working with Diversity**

This course will provide students with information relating to racial, ethnic composition of Canadian society, history of ethnic and race relations in Canada, concepts of culture, ethnicity and race, sensitivity training, cultural/social organization of minority groups.

### **PF3033 Traffic Management**

This course will provide students information that relates to traffic law and issues related to traffic law. Students will cover areas including licensing, rules of the road, accident investigation, common criminal related driving charges and the Highway Traffic Act.

## **SEMESTER 2**

### **CM2013 Communications and Report Writing for Policing, Law and Security / Corrections**

This course is designed to assist potential law enforcement officers to develop good writing and speaking skills for the preparation of a policing career. The communications course provides a practical, police approach to the fundamental writing and speaking conventions which must be understood in order to communicate effectively in investigation and prosecution work.

### **DA1023 Concurrent Disorders**

This course will provide the student with an introduction to basic concepts in mental health as they relate to the field of addiction. Learners will be introduced to the topic of concurrent disorders and the historical perspectives around the establishment of this area in addictions as a field of research and development. Areas of focus include screening, recognition, assessment and treatment.

### **PF2004 Criminal Code, Civil Law and Federal Statutes**

This course will provide students with information that relates to the Controlled Drug and Substances Act, Youth Criminal Justice Act, Interpretation Act, the Charter of Rights and Freedoms, as well as other Federal legislation.

### **PF2093 Fitness & Lifestyle Management II**

The purpose of these courses is to ensure that the student is given every opportunity to reach the level of physical fitness readiness necessary for entry into the police services field. The successful candidate in Fitness IV will have passed the required PREP (Physical Education Readiness for Police) as per standards set by the Ontario Association of Chiefs of Police.

### **PF3023 Youth in Conflict with the Law**

This course will provide students with information relating to the history, Youth Criminal Justice Act, law and jurisdiction, courts, sentencing and corrections, and the Child and Family Services Act.

### **PF4003 Criminology**

This course will provide students with information that relates to theories of crime and criminality, deviant behaviour, statistics and trends in crime analysis, crime in Canadian society, as well as correlates of criminal behaviour. In addition, the psychological/social impact of crime and violence will also be addressed.

### **SW2023 Conflict Resolution / Mediation**

This course surveys the major methods currently in use by organizations for resolving disputes by situating dispute resolution in its historical, social and legal context. Various techniques and models will be examined and compared, and participants will be provided with an overview of dispute resolution mechanisms, their advantages and disadvantages, and recognize the appropriate situations in which to apply them. Special emphasis will be placed on developing consultation and mediation skills.

### **SW2033 Crisis Intervention**

The course is designed to provide students in the human services field with fundamental crisis theory that will serve as a basis for assessing, intervening and evaluating resolution of a crisis event. The ABC model of crisis intervention shall be investigated. A six-step model of intervention is also presented along with specific helping objectives in order to guide the student. Recognizing that suicide risk often accompanies a crisis, students will recognize suicide lethality, and acquire specific techniques involved in interrupting a suicide attempt. Prevention and postvention measures will also be examined. Developmental crises and crises related to loss, substance abuse, PTSD, child abuse, spousal abuse and sexual assault will be examined. Ultimately, the intention of this course is to prepare the student to help turn the client's crisis (danger) into the opportunity for personal growth and development.

## **SEMESTER 3**

### **FF1022 Emergency Patient Care I**

The emphasis of this course is placed upon developing assessment skills for use in planning the stabilization and management of patients in a variety of medical/trauma situations. Students will be introduced to patient assessment, pathological processes and the management of various medical and traumatic problems that may afflict pre-hospital patients. Assessment is taught using a hands on approach that involves demonstration, performance and practice to hone skills. Practical sessions will follow the same outline as theoretical components of the course to assist in reinforcing knowledge and skills.

### **FF1041 Emergency Patient Care Practice & Testing**

The emphasis of this course is placed upon developing assessment skills for use in planning the stabilization and management of patients in a variety of medical/trauma situations. Students will be introduced to patient assessment, pathological processes and the management of various medical and traumatic problems that may afflict pre-hospital patients. Assessment is taught using a hands on approach that involves demonstration, performance and practice to hone skills. Practical sessions will follow the same outline as theoretical components of the course to assist in reinforcing knowledge and skills.

### **NA1403 Social Work & First Nation People**

This course will increase knowledge and awareness of the historical overview, the importance of traditions, values and issues in the Aboriginal cultures of Canada. The legal status of Aboriginal Peoples will be explored along with Aboriginal rights and self-determination. Other critical issues relating to land claims, justice and social services will be studied. The course will provide students with a basic introduction to the Native “ways of being” in an effort to understand the challenges that face Native Peoples today.

### **PF1023 Police Powers I**

This course will address arrest authorities, police terminology, search and seizure authorities, warrants, and implications of police discretion, foreign warrants and extradition. The course will also provide students with information relating to the Police Services Act, police governance and accountability, police management and labour relations, Police Service Board, police complaints, First Nations policing, the theory of the use of force, the law and legal issues relating to the use of force, and the theory of officer safety.

### **PF3043 Investigation and Forensics**

Through this course, students will study evidence gathering, rules of evidence, as well as court protocol.

Current case law and recent trends in evidence gathering will be explored.

### **PF305 Fitness and Lifestyle Management III**

*Prerequisite: PF2002 or PF 2001 Fitness and Lifestyle Management II*

This course will address healthy lifestyles, nutrition, stress management, team building, and occupational health and safety.

### **PF4043 Contemporary Social Issues**

This course will address the theory of social problems, poverty, child abuse, domestic violence and social problems related to the elderly, youth and homeless.

### **PH2103 Critical Thinking / Problem Solving**

Critical Thinking/Problem solving will enable the learner to assess the arguments of others by equipping them with the skills to assess the truth claims put forward in support of a conclusion and to assess the structure and consistency of the argument itself. The learner will discover how to effectively construct arguments to advocate for their own positions. As a result, the learner will hone their ability to critique the claims of others, to understand and articulate their own opinions, and to make the best decision in a given set of circumstances.

### **PS1053 Introduction to Social Psychology**

Social psychology is the scientific study of how people think about, influence and relate to one another. Students will study the various ways in which individuals influence individuals and the ways in which individuals influence groups. Social psychology deals with cognitive psychology, personality psychology, and sociology. The essence of social psychology is its focus on perception.

### **SW3003 Group Processes**

This course aims to provide the theory of group processes and structures as these develop and change throughout a group's existence. Students will understand the basic issues in group work, the phases in the evolution of a group (pre-group, initial, transitional, working, and ending stage as well as follow-up) and group process applications to specific types of therapeutic groups. Students will become familiar with guidelines for multicultural practices and become knowledgeable about ethical and professional issues as well as group leadership roles and responsibilities. This course seeks to combine both didactic and experiential learning experiences.

## **SEMESTER 4**

### **PF2023 Police Powers II**

*Prerequisite: PF1023 Police Powers I*

This course will address arrest authorities, police terminology, search and seizure authorities, warrants, the implications of police discretion, foreign warrants and extradition. The course will also provide students with information relating to the Police Services Act, police governance and accountability, police management and labour relations, Police Service Board, police complaints, First Nations policing, the theory of the use of force, the law and legal issues relating to the use of force, and the theory of officer safety.

### **PF2032 Career Employment Preparation**

This course will prepare students for the job search including preparing for interviews, as well as preparing for the testing process involved in police officer recruitment.

### **PF4001 Fitness and Lifestyle Management IV**

*Prerequisite: PF3001 Fitness and Lifestyle Management III*

This course will address healthy lifestyles, nutrition, stress management, team building, and occupational health and safety. This course includes the required P.R.E.P. Testing. Before students graduate they must pass the P.R.E.P to Provincial Standards.

### **PF4006 Community Placement**

No Description available.

### **PF4011 Physical Standards for Training and Testing**

*PREREQUISITE(S): Successful Completion of Fitness & Lifestyle Management 1, 2, 3, and 4. It is required that students have a medical examination by a qualified physician prior to taking this course. Students should advise course co-ordinator of any medical problems with a doctor's note.*

The purpose of this course is two fold: To ensure that the student has been given every opportunity to reach the level of physical fitness necessary for entry into the police services field. To prepare and test the candidate to pass the required PREP (Physical Readiness Evaluation for Police) as per standards set by the Ontario Association of Chiefs of Police. To be fit without being healthy and well is not to have finished the journey toward a full life.

### **PF4053 Politics and Public Administration**

Organizational theory, the theory of public administration and public sector management, as well as the structure and function of government and the public administration and political processes will be addressed in this course.

### **PF4063 Community Policing**

This course addresses the issues of policing in communities as well as the importance of involving citizens in meeting community policing needs. The Group Studies component of this course will assist students in understanding the need for, and process of forming groups to achieve goals.

### **PF4073 Professional Issues, Research & Ethics in Law Enforcement**

No description available.

### **PH2103 Critical Thinking/Problem Solving**

Critical thinking at its core is centred on the concept of the cogency and logical consistency of arguments. Critical Thinking/Problem Solving will enable the learner to assess the arguments of others by equipping them with the skills to assess the truth claims put forward in support of a conclusion, and to assess the structure and consistency of the argument itself. The learner will also discover how to effectively construct arguments to advocate for their own positions. As a result, the learner will hone their ability to critique the claims of others, to understand and articulate their own opinions, and to make the best decision in a given set of circumstances. Topics covered will include epistemology, logic, recognizing arguments, evaluating arguments, and constructing arguments.



**FOR MORE INFORMATION:**

William (Bill) Deverell  
Professor and Coordinator, Police Foundations

Phone: 705-567-9291, ext. 3604  
Fax: 705-568-8186 (fax)  
E-mail: [deverellw@northern.on.ca](mailto:deverellw@northern.on.ca)

Beth Crema  
Extended Classroom Service Officer

Phone: (705) 567-9291 extension 3673  
Fax: (705) 567-9295  
E-mail: [cremab@northern.on.ca](mailto:cremab@northern.on.ca) or  
E-mail: [kldisted@northern.on.ca](mailto:kldisted@northern.on.ca)