

Rigorous yet rewarding. That's what a career in law and justice is all about...and that's what Northern College's Law and Justice programs deliver.



REAL POTENTIAL

Programs

- Law Clerk
- Paralegal (Pending Ministry approval)
- Police Foundations

Features and Highlights

- A new Ontario Graduate Certificate Paralegal program is pending ministry approval at time of printing. This one-year, post-diploma program will be open to graduates of Law Clerk programs and will prepare students to provide specified legal services. A mandatory field placement is included.
- The Law Clerk and pending Paralegal programs are or will be taught by lawyers and legal professionals with experience. In addition to being offered on-site at the College's Haileybury Campus, both programs are or will also be available by distance education through Contact North delivery. Both programs are or will be accredited by ILCO and LSUC.
- Police Foundations is offered on campus in Timmins. It is also offered through Contact North to allow you to study in your home community. Contact North sites with in-class instructors include Northern College's Kirkland Lake and Haileybury campuses.
- Police Foundation students get substantial face-to-face instruction from professional instructors, many of whom are currently working with municipal and provincial police forces.
- Classes are small so you get personal attention.
- Northern also sets the bar high for physical fitness standards. The fitness course is taught by a certified P.R.E.P. appraiser.
- Northern College's Police Foundations professors and instructors will get you ready for the Constable Selection Process and the Police Qualifying Examination. You will move beyond the basics and actually go through many of the constable selection testing instruments. These tests will help you reach the level and scores required for the Constable Selection Process.
- The Law Clerk program is a fairly new addition to Northern College. The program is offered on-site at the Haileybury Campus and through Contact North, and will prepare you to write the Institute of Law Clerks of Ontario's examinations.

Law Clerk



This diploma program offers the student the opportunity to study subject areas necessary to prepare for a career in a law office or related environments, such as legal departments of government and industry. The program focuses on real estate, wills and estates, family and litigation law.

This program will enable students to attain membership with the Institute of Law Clerks of Ontario.

This program has multiple entry intakes in either semesters one, two, or three. The faculty members are lawyers, law office professionals, and law officers. The law clerk program is integrated with the Police Foundations program.

Admission Requirements

Ontario Secondary School Diploma (OSSD)
Grade 12 English (C, M, U)

Or equivalent.

Or mature student status (an applicant who does not have a high school diploma or equivalent, and will have reached the age of 19 years on or before the start of the program). Mature students must undergo academic testing prior to admission into a program. Call the Admissions Office at 705-235-7222 for more details.

Note: Academic prerequisites for this program may be obtained free of charge through Academic Upgrading. Refer to the Post-Secondary Preparation section in this calendar for more details.

Length	4 Semesters
Location(s)	(CH) Contact North (HL) Haileybury
Code(s)	NORT-B258-CH NORT-B256 –HL

Program of Studies

Semester I

LC1013	Law Office Management and Client Relations
CM1913-B	Communications I
PF1053	Canadian Criminal Justice System
GN1082	College Success
IN1013	Computer Applications
PF1013	Provincial Offences
LC1023	Business Law I

Semester II

LC2013	Legal Ethics
LC2043	Family Law
LC2073	Introduction to Canadian Law
LC2093	First Nations and INAC
LC2083	Legal Interviewing
Or	
PF1033	Interviewing & Investigation
LC4023	Criminal Law, Civil Law and Federal Statutes

Semester III

AC1004	Accounting
LC1063	Introduction to Real Estate Law
LC3043	Introduction to Corporate Procedures
LC3063	Introduction to Civil Litigation
LC3073	Introduction to Wills and Estates
LC3033	Debtor-Creditor Procedures

Semester IV

LC4043	Advanced Corporate Procedures
LC4063	Advanced Civil Litigation
LC4073	Advanced Wills and Estates
LC4083	Legal Research
LC2063	Advanced Real Estate Law
LC2033	Legal Software

For program information:

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Program Coordinator
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Paralegal (Pending Ministry Approval)

Length	2 Semesters
Location(s)	
Code(s)	

Program of Studies

Semester I

MR1033	Business Marketing
PL1003	Residential Landlord and Tenant Law
PL1013	Motor Vehicle Offences
PL1023	Rules of Evidence
PL1033	Paralegal Practice
PL1043	Small Claims Court
SE1003	Leadership

Semester II

PL2001	Field Placement
PL2003	Administrative Law/Tribunal Practice
PL2013	Immigration and Refugee Law
PL2023	Employment Law
PL2033	Advocacy
PL2043	Alternative Dispute Resolution

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This graduate certificate program is designed to prepare graduates to provide specified legal services in the legal field as a Paralegal.

Students receive training to enable them to represent clients in Small Claims Court, Provincial Offence proceedings, including Motor Vehicle Offences cases as well as some matters included in the Criminal Code. Students learn about the operation of administrative tribunals and the representation of clients in areas, such as the Ontario Rental Housing Tribunal. Training in ethics and professional responsibility as well as the requirements of running a business and reporting to clients are included. Students participate in a mandatory field placement in the final semester of the program.

Employment Opportunities

The type of work that a licensed paralegal may carry out is limited by the Law Society of Upper Canada. Interested candidates are directed to the Law Society of Upper Canada (www.lsuc.on.ca) for detailed information on the requirements for becoming a licensed paralegal.

Admission Requirements

Ontario College Law Clerk Diploma