

Payment/Registration Form for September Intake 2018 (for domestic students)

Complete and return no later than **June 15th, 2018** due date.

Student Information

_____ First Name (print clearly)	_____ Last Name
_____ Student Number	_____ OCAS Number
_____ Program	_____ Campus Location

Identify one of the following:

- Paying Myself
- OSAP - Ontario Student Assistance Program
- SECOND CAREER - A signed Second Career Contribution Agreement is required to reserve your seat in the program.
- SPONSOR _____

Name of Sponsor

A \$500 non-refundable deposit is required by June 15th, 2018 or upon confirming your offer. Please note that any past-due fees must be paid before you can register for your program. The balance of semester fees must be paid prior to the start of the semester. For more details and dates, see back of page.

How do I pay?

- **Pay Online at Northern College**
Go to MyNorthern at www.mynorthern.ca. Login with your *username* and *password* which is located on your *Offer of Admission*. Select *MyAccount* located on the left and start the process. **This is the easiest and fastest way to pay.**
- **Pay at a Canadian Bank or Financial Institution**
Payments made at your bank will take approximately 5 business days to be sent to Northern. These payments are available at the 5 major banks: CIBC; BMO; RBC; Scotia; and TD. The Financial institutions we do not accept online payments from are credit unions and Caisse Populaires. Please allow sufficient time to avoid missing the deadlines.
- **Pay in-person at Student Services**
Visit Student Services at any campus to make your payment by Cash, Debit Card, Visa, MasterCard, American Express, Certified Cheque or Money Order.



Timelines:

June 15th, 2018

A deposit of \$500 (non-refundable) is due or upon confirmation of offer.

August 31st, 2018

Fall semester fees including ancillary fees are due. Full fees (two semester) may also be paid.

September 4th, 2018

A late fee of \$150 will be applied if fall semester fees are not paid in full.

Students who redirect their OSAP funding to the college to pay their tuition fees may be exempt from the late fee.

January 4th, 2019

Winter semester fees are due.

January 7th, 2019

A late fee of \$150 will be applied if winter semester fees are not paid in full.

If you have applied for OSAP funding, your winter semester fees are due within 7 days of receiving your OSAP funding, otherwise, the late fee will apply.

Students who redirect their OSAP funding to the college to pay their tuition fees may be exempt from the late fee.

***Note: Spring semester dates will be posted on our website as soon as they are available.

I UNDERSTAND AND AGREE THAT:

- All fees must be paid according to the above mentioned timelines.
- The College will withhold my transcript, diploma, certificate and other academic documents until all fees have been paid in full.
- I acknowledge that I am not officially registered until all fees owing from previous years have been paid in full. I can contact Student Services to review options.
- I further acknowledge that after the 10th day of scheduled classes in each semester, if I withdraw from the College with or without formal notice, I am responsible for any outstanding tuition assessment, residence, or any other charges still owing to the College in that semester.

Student's Signature

Date