



**NORTHERN COLLEGE  
BOARD OF GOVERNORS MEETING NO. 436  
GENERAL SESSION**

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Tuesday, May 8, 2018  
1:00 p.m.

Kirkland Lake Boardroom A102  
Video and Teleconference

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**PRESENT:**

**Board:** R. Foy (First Vice-Chair)  
G. Pirie (Second Vice-Chair)  
L. Kozak (Governor at Large)  
F. Gibbons (President)  
J. Carbonneau  
D. Walsh  
D. Rizzuto  
G. Waghorn  
D. Larkman  
A. Rondeau  
C. Stringer  
D. Lessard  
P. McConnell

R. Desgagnés (Shadow Member)

**Staff:** P. Fortier, Executive Assistant, Office of the President and Board of Governors  
A. Penner, V.P. Academic & Student Success  
M. Dumas, Controller / Treasurer  
L. Berthiaume, Executive Director, Student Services, Institutional Research & Registrar

**Regrets:** A.Spacek  
A.Bartlett  
B.Allan  
I. Tomatuk

**1. OPENING PROCEDURES**

**(a) CALL TO ORDER**

First Vice-Chair Rock Foy chaired the meeting and called the meeting to order at 1:00 p.m.

**(b) CHAIR'S REMARKS**

The Chair welcomed everyone to the Kirkland Lake Campus. A Traditional Territory Acknowledgement was shared.

**2. AGENDA**

**(a) MODIFICATIONS/ADDITIONS/DELETIONS**

The agenda was amended as follows:

- Item 4a. Presentation on Applications Report – Deferred
- Item 6d. Approval for Suspension/Cancellation of Programs – Deleted.

**(b) ADOPTION**

Moved by: D. Rizzuto Motion  
Seconded by: G. Pirie 30-05-18  
THAT the agenda for the Meeting No. 436 of the Board of Governors of Northern  
College of Applied Arts & Technology dated May 8, 2018 be adopted as amended.  
Carried

**3. CONFLICT OF INTEREST – DECLARATIONS**

The Chair called for disclosures of actual, potential, or perceived conflict of interest. Chair Rock Foy declared a conflict with item 7d. Advisory Committee Appointments.

**4. BUSINESS ARISING FROM PREVIOUS MEETING**

**(a) Report on Applications**

This item was deferred to the June 12<sup>th</sup> Board meeting.

**(b) Attendance at 2018 Graduation and Awards Ceremonies**

An updated chart confirming representation was shared and updated. The Chair thanked members for attending events to represent the Board.

**5. STANDING ITEMS**

**(a) APPROVAL OF GENERAL SESSION MINUTES NO. 435**

(Meeting Held March 27, 2018)

Moved by: L. Kozak Motion  
Seconded by: P. McConnell 31-05-18  
THAT the minutes of Meeting No. 435 held March 27, 2018 be adopted as presented.  
Carried

Motions from the Committee of the Whole minutes of Meeting No. 435, dated March 27, 2018 follow.

*Moved by: D. Walsh Motion*  
*Seconded by: D. Larkman 26-03-18*  
*THAT the Committee of the Whole Agenda No. 435 dated March 27, 2018 be*  
*adopted as presented. Carried*

*Moved by: D. Rizzuto* *Motion*  
*Seconded by: B. Allan* *27-03-18*  
*THAT the Committee of the Whole Minutes No. 434 dated January 9, 2018 be approved as presented;*  
*AND THAT motions 11-01-18 to 16-01-18 be recorded in the General Session of the minutes.* *Carried*

*Moved by: J. Carbonneau* *Motion*  
*Seconded by: D. Rizzuto* *28-03-18*  
*THAT the Board of Governors receive minutes of Board Executive Committee meetings dated December 18, 2017 and January 30, 2018; and Board Policy Review Committee minutes dated December 8, 2017.* *Carried*

*Moved by: D. Rizzuto* *Motion*  
*Seconded by: G. Pirie* *29-03-18*  
*THAT the meeting be adjourned.* *Carried*

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**(b) FINANCE REPORT: VERBAL REPORT ON 2017-18 FISCAL**

Mr. Mitch Dumas, Controller shared that KPMG performed their onsite audit last week and we continue to finalize the financial statements, for approval by the Board at the June meeting. Mr. Dumas further noted that although the audit is not complete, we are confident we will conclude the fiscal year with a significant surplus. Mr. Dumas will provide a detailed analysis of changes that impacted financial results on June 12<sup>th</sup>.

**(c) QUALITY ASSURANCE PROCESS AUDIT**

Dr. Audrey Penner reported that a first draft of our Quality Assurance Self-study was submitted to CQAAP and we have received positive feedback. We have provided good evidence to support standards thus far; in addition to continuing to gather evidence and identifying how we will address gaps the next step will be to write the narrative.

The Quality Assurance audit will occur on November 5 and 6<sup>th</sup>; the Board Chair asked Governors to check their schedule so that members may join the audit committee.

**6. NEW BUSINESS**

**(a) APPROVAL OF THE 2018-19 BUSINESS PLAN AND BUDGET**

President Gibbons introduced the 2018-19 Business Plan, noting that in the context of declining demographics and the wind-down of our public-private partnership, we have exercised appropriate degrees of scrutiny and optimism in establishing the 39 initiatives we are proposing to undertake over fiscal 2018-19. Our plan reflects a measured approach to saving and investing in strategic areas.

The President was joined by members of the Executive Team in presenting specific initiatives in support of each of the four strategic directions. Mr. Dumas presented the draft 2018-19 Budget, pointing out major changes in revenues and expenditures resulting in a projected year-end surplus.

The Board engaged in discussions around certain initiatives and Chair Rock Foy congratulated the College on its proposed 2018-19 initiatives and continued good work.

Moved by: J. Carbonneau Motion  
Seconded by: D. Walsh 32-05-18

WHEREAS the Board of Governors of the Northern College of Applied Arts and Technology has a duty to ensure that the College is operated in a fiscally sound manner; AND THAT the Board has reviewed and supports the operational outcomes in the 2018-2019 Business Plan;

THEREFORE, be it resolved that the Board of Governors approves the 2018-2019 Business Plan and the 2018-2019 projected budget, as presented; AND FURTHER THAT the approved budget be submitted to the Ministry in the required College Financial Information System (CFIS) format and that the Business Plan be taken forward to the Ministry of Advanced Education and Skills Development and posted to the college website, as required. Carried

**(b) APPOINTMENT OF OFFICERS**

Moved by: D. Rizzuto 33-05-18  
Seconded by: G. Pirie

THAT the following positions be appointed as officers of the corporation for 2018-19:  
President  
Executive Assistant to the Board/Secretary  
Vice President, Finance, Administration/Treasurer  
Vice President, Academic and Student Success Carried

**(c) ELECTION OF 2018-2019 BOARD EXECUTIVE**

President Gibbons assisted with the election process and invited nominations for four elected Board Executive positions.

Governor Doug Walsh nominated Governor George Pirie for the position of Chair, seconded by Governor Rock Foy.

Governor Pirie accepted the nomination.

The President put out two more calls for any further nominations.

As there were no further nominations, nominations were closed.

The Board congratulated Governor George Pirie.

Governor Rock Foy nominated Governor Doug Walsh for the position of First Vice-Chair, seconded by Governor Lois Kozak.

Governor Walsh accepted the nomination.

The President put out two more calls for nominations and nominations were closed.

Congratulations to Governor Doug Walsh.

Governor Doug Walsh nominated Governor Domenic Rizzuto for the position of Second Vice-Chair, seconded by Governor Pat McConnell.

Governor Rizzuto accepted the nomination.

The President put out two additional calls for any further nominations and there were none.

Congratulations to Governor Domenic Rizzuto.

Governor Lois Kozak nominated Governor Carly Stinger for the position of Governor at Large, seconded by Governor Domenic Rizzuto.

Governor Stringer accepted the nomination.

The President put out two more calls for nominations further to which nominations closed.

Congratulations to Governor Carly Stringer.

Moved by: G. Waghorn

34-05-18

Seconded by: L. Kozak

THAT the Board of Governors approve the appointment of:

Chair – George Pirie

First Vice-Chair – Doug Walsh

Second Vice-Chair – Domenic Rizzuto

Governor at Large – Carly Stringer

to the Executive Committee of the Board, effective September 1, 2018 for a one-year period.

Carried

## **7. ROUTINE ITEMS**

### **(a) CORRESPONDENCE**

No correspondence was received.

### **(b) NORTHERN COLLEGE INDIGENOUS COUNCIL ON EDUCATION**

Governor Dorothy Larkman participated in the Ministry Postsecondary Education Fund for Aboriginal Learners (PEFAL) visit where a review of projects and how funds are utilized was conducted. The two reviewers from Nipissing University conducted the review and we were able to share the positive things we have been doing and highlight other areas we would like to be doing. Governor Larkman expressed that PEFAL guidelines are prescriptive, which has resulted in not being able to realize some of the suggestions from the Indigenous Council because they are out of scope for Ministry funding.

Governor Larkman shared that although Indigenous Council has support from the College, the Council has felt some frustration when ideas they put forward cannot be advanced due to various processes or guidelines; and that this may have impacted getting new members to join Indigenous Council. As the Chair of the Council, Governor Larkman struggles with how we can effect real change, get more involvement from communities, and ensure there is inclusiveness. Ms. Larkman looks forward to this Friday's NCICE meeting where the position of the new Manager of Indigenous Services and Initiatives will be discussed. Chair Foy thanked Ms. Larkman and Board members for the discussion and noted the suggestion that a brainstorm session to help Governor Larkman in her role as NCICE Chair be added to the Board retreat agenda.

**(c) PRESIDENT’S REPORT AND INTEGRATED EMERGENCY SERVICES  
COMPLEX UPDATE**

The President’s Report is provided in the Board package. The President also reported on his recent trip to China to participate in the first Sino-Canada Vocational Education Summit in Beijing, organized by Mr. Edward Liu, China Agent. The conference was very well attended with the four Ontario colleges Mr. Liu represents, 25 joint program Chinese institutions, 20 partners the four colleges share, as well as 40 prospective Chinese partners for direct entry. Our Deputy Minister of Advanced Education and Skills Development, Mr. Greg Orencsak also attended the conference as a keynote speaker. The Deputy Minister was happy to have been invited and expressed appreciation for the great work the four Ontario colleges are doing in China. Northern College signed new agreements, largely for direct entry and an MoU for a new joint program.

President Gibbons then reported that the Integrated Emergency Services Complex construction continues to progress very well and that the contractor is confident the Academic Wing will be turned over for commencement of classes in September.

In closing, the President indicated that a number of RFPs have been issued for capital projects (roof/boiler replacements; parking lot; etc.) and depending on RFP timelines, approval may be required from the Executive Committee, on behalf of the Board. All of the projects are funded through provincial funds.

**(d) PROGRAM ADVISORY COMMITTEE APPOINTMENTS**

Having declared a conflict Chair Rock Foy turned over the Chair to Governor Pirie. The following recommendations for appointment to Program Advisory Committees were presented:

Business and Office Administration: Ms. Samantha Pecore

Police Foundations: Mr. Henry Dacosta

Moved by: D. Rizzuto

Seconded by: D. Larkman

THAT the Board of Governors approve appointments to Program Advisory Committees as presented.

Motion

35-05-18

Carried

Governor Rock Foy resumed the Chair.

**(e) ADVISORY COMMITTEE MEETING SCHEDULE**

As provided in the Board package.

**(f) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES**

Noted.

**(g) BOARD MEMBER COMMUNITY-RELATED UPDATES**

Governor Larkman expressed optimism for the announcement of revenue sharing by the Province with First Nations and the opportunities this would present for young Indigenous people to pursue education.

Governor Carbonneau will forward details about on an exposition being held at the Timmins Native Friendship Centre entitled “100 Years of Indigenous History.”

**(h) 2017-2018 BOARD OF GOVERNORS WORK PLAN**

The Board Work Plan is provided in the Board package.

**(i) 2017-2018 BOARD GOALS**

As provided in the Board package.

**(j) FUTURE AGENDA ITEMS**

Noted.

- (k) NEXT MEETING:** Tuesday, June 12, 2018 – Timmins Campus  
11:00 a.m. – Tour of the Integrated Emergency Services Complex  
12:30 p.m. Lunch provided  
1:00 p.m. General Session followed by Committee of the Whole

A reminder for upcoming Employee Recognition events was provided. Board representation is confirmed for events.

**8. INFORMATION REPORT**

As provided in the Board package.

**9. PROPOSED MOTIONS**

As recorded in the minutes.

**10. MOVE TO COMMITTEE OF THE WHOLE**

Moved by: D. Walsh

Seconded by: L. Kozak

THAT the Board move into Committee of the Whole, time noted at 2:38 p.m.

Motion

36-05-18

Carried

P. Fortier,  
Executive Assistant to the Board