



NORTHERN COLLEGE

BOARD OF GOVERNORS MEETING NO. 437

GENERAL SESSION

Tuesday, June 12, 2018
1:00 p.m.

Timmins Campus
Videoconference

PRESENT:

Board:

A. Spacek (Chair)
R. Foy (First Vice-Chair)
G. Pirie (Second Vice-Chair)
L. Kozak (Governor at Large)
F. Gibbons (President)
J. Carbonneau
A. Rondeau
D. Walsh
P. McConnell
G. Waghorn
I. Tomatuk

Staff:

P. Fortier, Executive Assistant, Office of the President and Board of Governors
C. Heavens, Executive Director, Community, Business Development and
Employment Services
M. Dumas, Controller

Guest:

Jaret Dicks, Manager, Marketing, Communications, Student Recruitment and
Alumni

Regrets:

D. Rizzuto
C. Stringer
A. Bartlett
D. Lessard
D. Larkman
B. Allan

1. OPENING PROCEDURES

(a) CALL TO ORDER

Chair Spacek called the meeting to order at 1:00 p.m.

(b) CHAIR'S REMARKS

The Chair welcomed everyone to the Timmins Campus, acknowledged members participating at a distance and shared a Traditional Territory acknowledgement.

2. AGENDA

(a) MODIFICATIONS/ADDITIONS/DELETIONS

There were no additions to the agenda.

(b) ADOPTION

Moved by: R. Foy	Motion
Seconded by: P. McConnell	45-06-18
THAT the agenda for the Meeting No. 437 of the Board of Governors of Northern College of Applied Arts & Technology dated June 12, 2018 be adopted as presented.	Carried

3. CONFLICT OF INTEREST – DECLARATIONS

The Chair called for disclosures of actual, potential, or perceived conflict of interest. Governor Johanne Carbonneau declared a conflict with item 6c. Governor Appointments.

4. PRESENTATION

President Gibbons introduced Jaret Dicks, Manager of Marketing, Communications, Student Recruitment and Alumni. Mr. Dicks shared data on applications and confirmation trends both for Northern College and colleges in the North. Mr. Dicks also presented data by campus, by school and elaborated on the many strategies being put in place by the Marketing Department to increase enrolment. The presentation (including the list of strategies) is saved in the Presentations folder on the Board Portal. Mr. Dicks noted a recommendation from Governor Irene Tomatuk that more detailed information be provided to Indigenous applicants around eligibility for OSAP.

5. STANDING ITEMS

**(a) APPROVAL OF GENERAL SESSION MINUTES NO. 436
(Meeting held May 8, 2018)**

Moved by: D. Walsh	Motion
Seconded by: R. Foy	46-06-18
THAT the minutes of Meeting No. 436 dated May 8, 2018 be adopted as presented.	Carried

Motions from the Committee of the Whole minutes of Meeting No. 436, dated May 8, 2018 follow.

<i>Moved by: D. Rizzuto</i>	<i>Motion</i>
<i>Seconded by: P. McConnell</i>	<i>37-05-18</i>
<i>THAT the Committee of the Whole Agenda No. 436 dated May 8, 2018 be adopted as presented.</i>	<i>Carried</i>

Moved by: L. Kozak *Motion*
Seconded by: G. Pirie *38-05-18*
THAT the Committee of the Whole Minutes No. 435 dated March 27, 2018 be approved as presented;
AND THAT motions 26-03-18 to 29-03-18 be recorded in the General Session of the minutes. *Carried*
Moved by: D. Walsh *Motion*
Seconded by: J. Carbonneau *39-05-18*
THAT the Board of Governors receive minutes of Board Executive Committee meetings dated March 18 and April 4, 2018; and Board Vacancy Nominating Committee meeting minutes dated November 1, 2017 and April 9, 2018.
Carried

Moved by: D. Rizzuto *Motion*
Seconded by: P. McConnell *40-05-18*
THAT the Board of Governors approve a Lease Agreement with College Boreal-Toronto, effective May 1, 2018 to June 30, 2019; and a further extension option effective July 1, 2019 to June 30, 2020. *Carried*

Moved by: J. Carbonneau *Motion*
Seconded by: G. Waghorn *41-05-18*
THAT the Board of Governors approve a lease agreement with Mr. Randy Knapaysweet for facilities located at Fort Albany, effective April 1, 2018 to March 31, 2024.
Carried

Moved by: G. Pirie *Motion*
Seconded by: D. Rizzuto *42-05-18*
THAT the Northern College Board of Governors agrees to the sale of the Moosonee Residence building and directs administration to proceed accordingly with respect of all applicable policies and, municipal and provincial regulations. *Carried*

Moved by: L. Kozak *Motion*
Seconded by: G. Pirie *43-05-18*
THAT the Board of Governors approve holding the 2018 Annual Board Planning Retreat in Timmins and that the proposed retreat program be finalized. *Carried*

Moved by: D. Larkman *Motion*
Seconded by: G. Pirie *44-05-18*
THAT the meeting be adjourned. *Carried*

(b) FINANCE REPORT FOR THE PERIOD ENDED MAY 31, 2018

Mitch Dumas presented the finance report for the period ended May 31st reviewing changes in the statement of operations.

6. NEW BUSINESS

(a) APPROVAL OF 2017-2018 DRAFT AUDITED FINANCIAL STATEMENTS

Mr. Dumas presented the draft audited financial statements, noting the college garnered an unqualified opinion from the Auditors.

Moved by: G. Pirie Motion
Seconded by: D. Walsh 47-06-18
THAT the Board of Governors approve the 2017-2018 Audited Financial Statements for presentation to the Ministry of Advanced Education and Skills Development.
Carried

(b) APPROVAL OF 2017-2018 DRAFT ANNUAL REPORT

President Gibbons and Executive Director Christine Heavens reported on initiatives achieved over the last year. The President was very pleased with the attainment of 93% of the objectives and commended the administrators and staff for this achievement.

Moved by: P. McConnell 48-06-18
Seconded by: G. Pirie
THAT the Board of Governors approve the 2017-2018 College Annual Report; that this document be taken forward to the Ministry of Advanced Education and Skills Development; and that it be posted to the college website, as required.
Carried

(c) GOVERNOR APPOINTMENTS

Being in conflict, Governor Johanne Carbonneau did not participate in the vote.

Moved by: R. Foy Motion
Seconded by: G. Pirie 49-06-18
THAT the Board of Governors of Northern College approve the reappointment of Mr. Domenic Rizzuto to the Board of Governors for a second 3-year term, effective September 1, 2018 and expiring August 31, 2021.
Carried

Moved by: G. Pirie Motion
Seconded by: G. Waghorn 50-06-18
THAT the Board of Governors appoint Ms. Cathy Ellis, Mr. Jeff Molyneaux, Ms. Johanne Carbonneau, Mr. Mitch Dumas and Mr. Eric Poulin to the Board of Governors for a 3-year term, effective September 1, 2018 and expiring August 31, 2021.
Carried

Moved by: D. Walsh Motion
Seconded by: R. Foy 51-06-18
THAT the Board of Governors of Northern College appoint Ms. Renée Desgagnés as the Student Representative, for a 1-year term, effective September 1, 2018 to August 31, 2019.
Carried

(d) COLLEGE LEGAL REPRESENTATION

Moved by: G. Pirie Motion
Seconded by: G. Waghorn 52-06-18

THAT the Board of Governors approve the appointment of Hicks Morley for labour relations and arbitration, for one year effective September 1, 2018 to August 31, 2019;
AND

The firm of Evans, Bragagnolo & Sullivan as provider for general, corporate, and student-service legal services, for a five (5) year period starting September 1st, 2018 to August 31, 2023. Carried

(e) APPROVAL FOR 2019-2020 ANCILLARY FEES

Moved by: I. Tomatuk Motion
Seconded by: G. Pirie 53-06-18

THAT the Board of Governors approve the Ancillary Fees Schedule for 2019-2020 and the Protocol Agreement for Compulsory Ancillary Fees, as presented.

Carried

(f) PROGRAM APPROVAL: ACCOMMODATION AND HUMAN RIGHTS MANAGEMENT

Moved by: P. McConnell Motion
Seconded by: R. Foy 54-06-18

THAT the Board of Governors approve the Accommodation and Human Rights Management (AHRM) Ontario College Graduate Certificate program proposal for submission to the Credential Validation Service (CVS) and to the Ministry of Advanced Education and Skills Development (MAESD). Carried

(g) MONITORING REPORTS

The President presented monitoring reports and invited Mr. Dumas to present the Investment Report for the period ended March 31, 2018.

- (i) Partnerships and Collaborative Initiatives
- (ii) Compliance Report: Policy D-4 Program Advisory Committees
- (iii) Compliance Report: Executive Limitations Policies
- (iv) College Investments Report
- (v) College Signing Authority

Moved by: D. Walsh Motion
Seconded by: J. Carbonneau 55-06-18

THAT the Board of Governors has received Executive Limitations Compliance and Monitoring Reports, as required. Carried

The President noted the request from Governor Irene Tomatuk to explore offering the BScN program in Moosonee given the large number of Registered Practical Nurses in the community who would benefit from a local offering. Governor Tomatuk will lend her support to any inquiry the college pursues with Laurentian University.

(h) NORTHERN COLLEGE PERFORMANCE DASHBOARD

President Gibbons reviewed latest student, faculty and financial metrics reported on the June dashboard.

(i) DRAFT 2018-2019 BOARD MEETING SCHEDULE

Moved by: G. Pirie Motion
Seconded by: P. McConnell 56-06-18
THAT the Board of Governors approve the 2018-2019 Board meeting schedule as presented. Carried

(j) 2018 SUMMER RECESS

Moved by: G. Waghorn Motion
Seconded by: J. Carbonneau 57-06-18
THAT the Board of Governors declare a summer recess for the months of July and August 2018;
AND THAT the Executive Committee be empowered to act on behalf of the Board of Governors during such recess;
AND THAT the Executive Committee call a Special Meeting, if required, by the matter under consideration. Carried

(k) APPROVAL FOR CONTRACT WITH HANOVER RESEARCH

Moved by: G. Pirie Motion
Seconded by: R. Foy 58-06-18
THAT the Board of Governors approve a 3-year contract with Hanover Research for research services, for a 3-year period, from June 1, 2018 to June 30, 2021, at a total cost of \$240,000 USD. Carried

(l) APPROVAL FOR BOARD POLICIES

Moved by: G. Pirie Motion
Seconded by: I. Tomatuk 59-06-18
THAT the Board of Governors approve the following policies, as revised:
C-1 Delegation to the President
C-4 President's Contract
C-8 Terminating the President's Contract
D-07 Language Services Policy
D-15 Staff Relations

Carried

In relation to policy D-15, the President elaborated on the College's commitment to remove potential barriers in our recruitment processes so we may achieve our objective to increase diversity amongst staff. Governor Tomatuk commented on the importance of teaching experience and the ability to convey information to a diverse audience. The College presently incorporates teaching demonstrations in the interview process.

7. ROUTINE ITEMS

(a) CORRESPONDENCE

As provided in the Board package.

Governor Rock Foy is currently a member of the Governors' Review Committee and the only representative on the GRC from the northern region. The GRC meets 3-4 times per year, via teleconference and Governor Foy feels it is important to have representation from a northern college. Governors were asked to consider putting their name forward to be a member on this important subcommittee and to contact the President for more information.

(b) NORTHERN COLLEGE INDIGENOUS COUNCIL ON EDUCATION

In the absence of Governor Dorothy Larkman, the item was deferred.

**(c) PRESIDENT'S REPORT AND INTEGRATED EMERGENCY SERVICES
COMPLEX UPDATE**

The President's Report is provided in the Board package.

(d) PROGRAM ADVISORY COMMITTEE APPOINTMENTS

Appointments to Program Advisory Committees were presented for approval, as follows:

Health Sciences: Ms. Eileen Boissoneau

East End Family Health Team: Ms. Karen Ann Conlon

Early Childhood Education: Ms. Lisa Lamarche

Moved by: P. McConnell

Seconded by: R. Foy

THAT the Board of Governors approve appointments to program advisory committees as presented.

Motion

60-06-18

Carried.

(e) ADVISORY COMMITTEE MEETING SCHEDULE

As provided in the Board package.

(f) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES

Noted.

(g) BOARD MEMBER COMMUNITY-RELATED UPDATES

Noted.

(h) BOARD OF GOVERNORS WORK PLAN

As provided in the Board package.

(i) 2017-2018 BOARD GOALS

As noted in the Board package, all goals have been met.

(j) FUTURE AGENDA ITEMS

Noted.

(k) NEXT MEETING:

Thursday, September 13 – All-day Board Planning Retreat
starts at 10am at the Senator Hotel – Timmins

Friday, September 14 – Board of Governors Meeting
8:30 a.m. – Timmins Campus Boardroom-A106
9:00 a.m. General Session, followed by Committee of the Whole
Lunch provided after the meeting

8. INFORMATION REPORT

As provided in the Board package.

9. PROPOSED MOTIONS

As recorded in the minutes.

10. MOVE TO COMMITTEE OF THE WHOLE

Moved by: P. McConnell

Seconded by: I. Tomatuk

THAT the Board of Governors move into Committee of the Whole.

Motion

61-06-18

Carried

Time noted at 2:51 p.m.

P. Fortier,
Executive Assistant to the Board