

C – Board President Relations

DELEGATION TO THE PRESIDENT

Background

The Board of Governors has total authority over the organization and total accountability for the organization on behalf of the citizens of Ontario. All of the accountability to meet Board expectations is charged to the President. Consequently, it is essential that the Board delegate to this position all the authority that such extensive accountability deserves. The Ends policies established by the Board identify the organizational outcomes that the President is expected to achieve. The Executive Limitations policies limit the practices, methods, conduct and other means employed to meet these expectations. This policy outlines specific responsibilities delegated to the President within the context of these policies.

Policy Statements

1. The President will provide leadership to, and be accountable for, the implementation of the College's strategic plan(s) as approved by the Board.
2. The President will put into effect all policies, by-laws and procedures established by the Board.
3. The President is responsible to the Board for all phases of operation, administration, supervision, maintenance and promotion of the College.
4. During an emergency or crisis, whatever its nature, the President will provide leadership to, and be accountable for the implementation of the organized emergency response to ensure the safety and protection of students, staff, faculty and any members of the community on College premises affected by the emergency situation, to contain the damage incurred, and to facilitate the recovery and restoration of operations as soon as possible.
5. The President at all times will act in the best interests of the College in securing and promoting its educational, community, administrative and financial objectives.
6. The President will advise and assist the Board in the development, promotion and implementation of sound policies and objectives for the advancement and development of the College.
7. The President will develop and monitor College policies and practices related to the recruitment, hiring, supervision, instruction and discipline of College employees within the framework of applicable collective agreements, and for

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- employees not covered by collective agreements, subject to the terms and conditions of employment set from time to time by the Board.
8. The President will discharge such duties and responsibilities as may be assigned from time to time by the Board including but not limited to:
 - a. monitoring and making recommendations to the Board regarding improvement of the quality of employment at the College;
 - b. providing input and recommendations to the Board to improve the relationships between the College and unions;
 - c. advancement of the College through various fundraising activities.
 9. During the term of their appointment, the President will undertake to fully and faithfully discharge the duties and responsibilities of the position to a high standard of professional competence.
 10. The President will devote the whole of their time, effort and attention to the business and well-being of the College, without any conflict of interest. Without limitation, the President:
 - a. will not engage in any other position for gain or accept any office or position of business that might interfere with the business and well-being of the College, except with prior written consent of the Board; and
 - b. will comply with the provisions of the *Public Service Act* that governs candidates for public office and political activities, and in particular Sections 12, 13, 14 and 15 of the Act.
 11. Only duly approved policies and duly approved motions by the Board are binding on the President. Only decisions of the Board acting as a body are binding on the President.

Procedure

1. The Board delegates to the President alone all authority required for administration of the College, and that any delegation of authority to the staff is done exclusively by the President, so that all authority and accountability of staff, as far as the Board is concerned, is considered to be the authority and accountability of the President.
2. Signing authority for the College is delegated to the President except for the following, which remains the authority of the Board:
 - 2.1 Ontario College Certificates, Ontario College Diplomas, Ontario College Advanced Diplomas;
 - 2.2 Contractual matters between the Board and the President; and

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- 2.3 Correspondence prepared on behalf of the Board.
3. The College's Banking Resolution which sets out signing authority information must be approved by the Board of Governors.
 4. The Board may amend any or all of its policies from time to time and the President must then communicate the policy to those affected and change any required administrative policies and procedures as required.
 5. The President may establish appropriate administrative procedures and practices consistent with applicable Acts and Regulations, Collective Agreements, Terms and Conditions of Employment and Board policies.
 6. The President shall make decisions and take action to ensure the goals and policies of the College are achieved.
 7. The President shall develop external relationships required to secure College funding, strategic partnerships, government approvals, and College recognition that are essential to the operation and advancement of the College.

Monitoring

This policy is monitored through Executive Limitations which constrain the President to act within acceptable boundaries of prudence, ethics and legality.