

## How to obtain the iCent app for you smartphone.

1. The app can be downloaded to cellphones at the links below or by searching iCent in the app store.

### **Android App:**

[https://play.google.com/store/apps/details?id=com.neeltech.icent&hl=en\\_CA](https://play.google.com/store/apps/details?id=com.neeltech.icent&hl=en_CA)

### **iPhone App:**

<https://apps.apple.com/ca/app/icent-app/id895908660>

2. Once you install the iCent app and open it for the first time, you will select Canada for the country.
3. Then search for Northern College.
4. There are currently two dashboards to choose from – please choose one of these, even as a staff member:
  - 1) New & Returning Domestic Students, or
  - 2) New & Returning International Students.
5. Northern College staff should select choice #1 .
6. You will then click on Email and Pin button to sign up with your email.
  - It is important to **choose an email that you access on your phone** in order to show the completed Covid-19 self-screening form available within the app form to the door attendant.
7. To access the screening form, click the icon titled 'COVID-19 Updates.'
8. Click the first menu item titled 'Return to Campus – Screening.'
9. You must complete the screening form and have proof that you have answered NO to all screening questions and present those answers to an attendant before entering a building. Please answer all questions honestly at all times, no matter what.

Your responses to the form will be sent to your email once you click Submit at the bottom of the form with a current date stamp on it.

You will need to present these results to the door attendant.