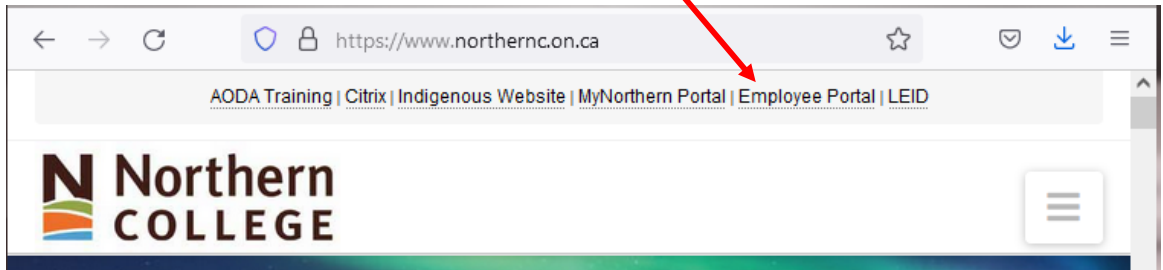
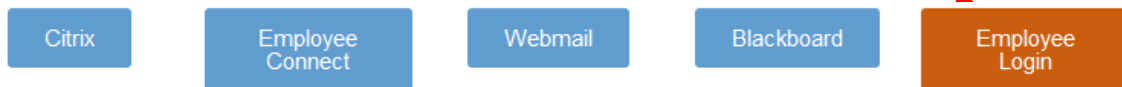


How to access the College's Employee COVID Vaccine Registry system

1. Go to the College's main website at <https://www.northern.on.ca/> and click on the "Employee Portal" link.



2. On the next page, click on the "Employee Login" button.



Please enter your username and password.

Username:

Password:

3. On the next page, fill in your College Username and Password and then click on the "Go" button



Employee Menu

- [COVID Registry](#)

Faculty Resources

- [Course Sections](#)
- [Part Time Faculty Review](#)
- [Full Time Faculty Review](#)
- [Timetabling](#)
- [Transfer Credit and RoA](#)

4. Next, click on the "Covid Registry" button on the left menu, and then click the radio button beside your current status.

Please update your vaccination status by choosing one of the following:

Fully Vaccinated First Vaccination Only Not Vaccinated


If you have lost your vaccination receipt you can access Ontario's COVID-19 vaccination site to obtain a new one.
[Ontario COVID-19 Vaccination Site](#)


Northern's COVID-19 Vaccination Policy is available [here](#).

5. Fill in all the required information associated with your vaccination status and upload a copy of your vaccination report (can be an image or pdf file format).

Please update your vaccination status by choosing one of the following:

Fully Vaccinated First Vaccination Only Not Vaccinated

First Dose Date: 

Expected Second Dose Date: 

Please attach proof of vaccination: No file selected.
(accepted images include: jpg, png, gif, bmp or pdf)

Will you be staying in residence? Yes No

Remember to update your status once you receive your second vaccine.

If you have lost your vaccination receipt you can access Ontario's COVID-19 vaccination site to obtain a new one.
[Ontario COVID-19 Vaccination Site](#)

Northern's COVID-19 Vaccination Policy is available [here](#).

6. If you have indicated that you do not have, or will not have a vaccine, please provide a rationale and download a copy of the required form and submit it to address indicated on the form by Sept. 29th.

If your exemption is approved, you will be informed of the necessary procedures and testing frequency required in order to access the campus.

Please update your vaccination status by choosing one of the following:

Fully Vaccinated First Vaccination Only Not Vaccinated

Please provide brief details of medical exemption or other rationale below.

Will you be staying in residence? Yes No

Requests for medical exemptions will be considered upon completion and presentation of [Northern's Request for Medical Exemption from COVID-19 Vaccine form](#). Northern reserves the right to inquire with a medical specialist.

Requests for creed/religion exemptions will be considered upon completion and presentation of [Northern's Request for Creed/Religion Exemption from COVID-19 Vaccine form](#). Northern reserves the right to inquire on the authenticity of the request.

Requests to be reviewed by college administrators.

If you have lost your vaccination receipt you can access Ontario's COVID-19 vaccination site to obtain a new one.
[Ontario COVID-19 Vaccination Site](#)

Northern's COVID-19 Vaccination Policy is available [here](#).